

R.K.S.D. (P.G.) College, Kaithal

Attendance

Following members of IQAC attended the meeting held on July 2, 2020 at 11.00 am in the Conference Room of the college.

- | | Signature | | Signature |
|---|---|--|---|
| 1. Dr. S.K. Goyal
(Chairperson) |  | 11. Dr. Seema Gupta
(Co-ordinator) |  |
| 2. Sh. Rattan Bansal, FCA
(Nominee Management) |  | Members Teaching Staff | |
| 3. Sh. Mahesh Mangal
(Nominee Management) |  | 12. Dr. Rajbir Parashar |  |
| 4. Dr. Rajesh Goyal
(Nominee from
Employers/Stakeholder/
Industrialist.) |  | 13. Dr. Gagan Mittal |  |
| 5. Sh. Deepak Agarwal
(Nominee from Employers/
Stakeholder/ Industrialist.) |  | 14. Prof. Shri Om |  |
| 6. Sh. Ram Chaudhary
Advocate
(Nominee Alumni) |  | 15. Dr. Shilpy Aggarwal |  |
| 7. Sh. Anil Kumar Garg
(Nominee Administrative
Staff) |  | 16. Dr. Virender Pal Goyal |  |
| 8. Sh. Jaidev
(Nominee Administrative
Staff) |  | 17. Dr. Surender Singh |  |
| 9. Sh. Amit Gupta
(Nominee Administrative
Staff) |  | 18. Dr. Anil Jindal |  |
| 10. Ms Rita
(Nominee Students) |  | 19. Dr. Ritu Kang Walia |  |
| | | 20. Prof. Nidhi Goyal
(Evening Session) |  |
| | | 21. Prof. Ankit Garg
(Evening Session) |  |


Coordinator
IQAC
R.K.S.D. (P.G.) College
Kaithal


Principal
R.K.S.D. (PG) College
KAITHAL



R.K.S.D. (P.G.) COLLEGE, KAITHAL

('A' Grade, NAAC Accredited)

(Evening Session)

Affiliated to Kurukshetra University, Kurukshetra

Ph. 01746-222368, Fax : 235119

Website: rksdcollege.com, E-mail: rksdcollegektl@yahoo.com

Ref. No.

Dated... 2/7/20.....

MINUTES OF IQAC MEETING

Meeting No.1

Minutes of the Meeting of IQAC held on 02-07-2020 at 11:00 am in Conference Room of the College chaired by the Principal, Dr. S.K. Goyal.

Members Present:

1. Dr. S. K. Goyal (Chairperson)
2. Dr. Seema Gupta (Coordinator)
3. Sh. Rattan Bansal
4. Sh. Mahesh Mangal
5. Dr. Rajesh Goyal
6. Sh. Deepak Agarwal
7. Sh. Ram Chaudhary
8. Dr. Rajbir Parashar
9. Dr. Gagan Mittal
10. Mr. Shri Om
11. Dr. Shilpy Aggarwal
12. Dr. Virender Pal Goyal
13. Dr. Surender Singh
14. Dr. Anil Jindal
15. Dr. Ritu Kang Walia
16. Ms. Nidhi Goyal (Evening Session)
17. Mr. Ankit Garg (Evening Session)
18. Mr. Anil Kumar Garg
19. Mr. Jaidev
20. Mr. Amit Gupta
21. Ms Rita

सत्यम् शिवम् सुन्दरम्



- **Confirmation of the minutes of last meeting**
The minutes of the last meeting were read out by the co-ordinator IQAC. Action Taken was also reviewed, and unanimously confirmed by the house.
- **Need based training of Faculty for Online teaching during COVID-19 outbreak**
It was suggested and decided that a special training / workshop of Faculty should be planned in association with Department of Computer Science for Online teaching during COVID-19 outbreak in the month of July.

Seema
Coordinator

IQAC

R.K.S.D. (P.G.) College
Kaithal

Seema

Principal
R.K.S.D. (PG) College
KAITHAL



R.K.S.D. (P.G.) COLLEGE, KAITHAL

('A' Grade, NAAC Accredited)

(Evening Session)

Affiliated to Kurukshetra University, Kurukshetra

Ph. 01746-222368, Fax : 235119

Website: rksdcollege.com, E-mail: rksdcollegektl@yahoo.com

Ref. No.

Dated... 21/7/20.....

- **Up gradation of Digital Infrastructure**
To cope up with the unpredictable challenges of lockdowns due to the pandemic, it was suggested that a systematic approach be adopted to upgrade Digital Infrastructure in the college.
- **Testing Drives of COVID-19 in the institution**
To deal with the challenges posed by the spread of pandemic and fulfil responsibility for larger public good, it was felt advisable that Testing Drives for COVID-19 be conducted at regular intervals in collaboration with District Health Dept.
- **Initiatives for starting new Certificate courses/Value added courses**
In view of the emerging needs and overall employability challenges faced by the students, it was deliberated upon and decided that the college should introduce new skill based Certificate courses with a focus on skill development of the students.
- **Quality Initiatives for research by creating awareness about Intellectual Property Rights**
For creating awareness about quality research and Intellectual Property Rights, it was proposed that a two days National level FDP be organized.
- **Scrutiny and Approval of API of faculty members**
For facilitating timely benefits of CAS to eligible faculty, needful scrutiny and approval of API of seven faculty members was done at appropriate levels and forwarded to Dean of colleges, Kurukshetra University, Kurukshetra.
 1. Dr. Bijender Kumar, Department of Hindi
 2. Dr. Ashok Kumar, Department of Pol. Sc.
 3. Dr. Suruchi Sharma, Department of English
 4. Dr. Vinay Gupta, Department of Sanskrit
 5. Ms Richa Langyan, Department of English
 6. Ms Pooja Gupta, Department of Commerce
 7. Dr. Suraj Walia, Department of Economics


Coordinator
IQAC
R.K.S.D. (P.G.) College
Kaithal


Principal
R.K.S.D. (PG) College



R.K.S.D. (P.G.) COLLEGE, KAITHAL

('A' Grade, NAAC Accredited)

(Evening Session)

Affiliated to Kurukshetra University, Kurukshetra

Ph. 01746-222368, Fax : 235119

Website: rksdcollege.com, E-mail: rksdcollegektl@yahoo.com

Ref. No.

Dated... 27/20

- **Regular Up-gradation of website**
To ensure optimum availability of day-to-day notices, events and all relevant information for different stakeholders, a need of regular up-gradation of College website was emphasized.
- **Establishment of research Column in the library**
To promote research culture in the institution, a research Column was proposed to be established in the library.

At the end, the chairperson and the coordinator thanked all the members of IQAC for their positive inputs and suggestions made in the interest of the institution.


(Dr. Seema Gupta)
Coordinator

सत्यम् शिवम् सुन्दरम्


(Dr. S.K. Goyal)
Principal

R.K.S.D. COLLEGE
KAITHAL


Coordinator
IQAC
R.K.S.D. (P.G.) College
Kaithal


Principal
R.K.S.D. (PG) College
KAITHAL



R.K.S.D. (P.G.) COLLEGE, KAITHAL

('A' Grade, NAAC Accredited)

(Evening Session)

Affiliated to Kurukshetra University, Kurukshetra

Ph. 01746-222368, Fax : 235119

Website: rksdcollege.com, E-mail: rksdcollegektl@yahoo.com

Ref. No.

Dated... 21/7/20.....

Action Taken Report of IQAC Meeting held on May 20, 2020

- **Compliance of SOPs**

To comply with the SOPs issued by the central and state govt., Director General Higher Education and the affiliating University and circulate the same with all concerned through WhatsApp groups, College Website and social media.

- **Immediate transition to online Teaching-Learning: Done**

- **Institutional Social Responsibility**

To contribute towards community well-being by spearheading awareness campaigns on the conditions caused by the pandemic, involvement of NCC, NSS, Women Cell and students at large in the process.

- **Organization of State/National/ International Webinars and online quizzes:**

Various online webinars and quizzes were conducted.

- **To conduct special online programs on Intellectual Property Rights**

A decision was taken to conduct online seminars/webinars on IPR.



Seema
Coordinator
IQAC

R.K.S.D. (P.G.) College
Kaithal

Seema
Principal
R.K.S.D. (P.G.) College
KAITHAL

R.K.S.D. (P.G.) College, Kaithal

Attendance

Following members of IQAC attended the meeting held on September 15, 2020 at 1.00 pm in the Conference Room of the college.

- | | Signature | | Signature |
|---|---|--|---|
| 1. Dr. S.K. Goyal
(Chairperson) |  | 11. Dr. Seema Gupta
(Co-ordinator) |  |
| 2. Sh. Rattan Bansal, FCA
(Nominee Management) |  | Members Teaching Staff | |
| 3. Sh. Mahesh Mangal
(Nominee Management) |  | 12. Dr. Rajbir Parashar |  |
| 4. Dr. Rajesh Goyal
(Nominee from
Employers/Stakeholder/
Industrialist.) |  | 13. Dr. Gagan Mittal |  |
| 5. Sh. Deepak Agarwal
(Nominee from Employers/
Stakeholder/ Industrialist) |  | 14. Prof. Shri Om |  |
| 6. Sh. Ram Chaudhary
Advocate
(Nominee Alumni) |  | 15. Dr. Shilpy Aggarwal |  |
| 7. Sh. Anil Kumar Garg
(Nominee Administrative
Staff) |  | 16. Dr. Virender Pal Goyal |  |
| 8. Sh. Jaidev
(Nominee Administrative
Staff) |  | 17. Dr. Surender Singh |  |
| 9. Sh. Amit Gupta
(Nominee Administrative
Staff) |  | 18. Dr. Anil Jindal |  |
| 10. Ms Rita
(Nominee Students) |  | 19. Dr. Ritu Kang Walia |  |
| | | 20. Prof. Nidhi Goyal
(Evening Session) |  |
| | | 21. Prof. Ankit Garg
(Evening Session) |  |



R.K.S.D. (P.G.) COLLEGE, KAITHAL

('A' Grade, NAAC Accredited)

(Evening Session)

Affiliated to Kurukshetra University, Kurukshetra

Ph. 01746-222368, Fax : 235119

Website: rksdcollege.com, E-mail: rksdcollegektl@yahoo.com

Ref. No.

Dated...15/9/20.....

MINUTES OF IQAC MEETING

Meeting No.2

Minutes of the Meeting of IQAC held on Sept. 15, 2020 at 1:00 pm in Conference Room of the College chaired by the Principal, Dr. S. K. Goyal.

Members Present:

1. Dr. S. K. Goyal (Chairperson)
2. Dr. Seema Gupta (Coordinator)
3. Sh. Rattan Bansal
4. Sh. Mahesh Mangal
5. Dr. Rajesh Goyal
6. Sh. Deepak Agarwal
7. Sh. Ram Chaudhary
8. Dr. Rajbir Parashar
9. Dr. Gagan Mittal
10. Mr. Shri Om
11. Dr. Shilpy Aggarwal
12. Dr. Surender Singh
13. Dr. Anil Jindal
14. Dr. Ritu Kang Walia
15. Ms. Nidhi Goyal (Evening Session)
16. Mr. Ankit Garg (Evening Session)
17. Mr. Anil Kumar Garg
18. Mr. Jaidev
19. Mr. Amit Gupta
20. Ms. Rita

सत्यम् शिवम् सुन्दरम्

R.K.S.D. COLLEGE
KAITHAL

• To confirm minutes of last meeting

Read by the Co-ordinator, Dr. Seema Gupta, minutes of the last meeting were unanimously confirmed. Action Taken Report was also reviewed.

• Scrutiny and Approval of API of two faculty members

The cases of the following faculty members were discussed and approved by IQAC. The same were forwarded to Dean of Colleges, KUK, for further necessary action.

1. Ms Preeti Bansal, Department of Mathematics
2. Mr. Kapil Jain, Department of Mathematics

Seema
Coordinator
IQAC
R.K.S.D. (P.G.) College
Kaithal

Seema
Principal
R.K.S.D. (PG) College
KAITHAL



R.K.S.D. (P.G.) COLLEGE, KAITHAL

('A' Grade, NAAC Accredited)

(Evening Session)

Affiliated to Kurukshetra University, Kurukshetra

Ph. 01746-222368, Fax : 235119

Website: rksdcollege.com, E-mail: rksdcollegektl@yahoo.com

Ref. No.

Dated... 15/9/20.....

- **To explore the provisions of New Education Policy 2020**
To make the faculty familiar with the provisions of New Education Policy 2020, it was proposed that an Interdepartmental Exchange Programme on 'National Education Policy-2020 shall be organized.
- **Installation of Shooting Range and Boxing Ring in Indoor Stadium**
The Principal informed the house about the successful installation of Shooting Range and Boxing Ring in Indoor Stadium.
- **Installation of RO, Centralized Water Purifying System and Chilling Plant**
As per the feedback from students the need of water purifying system was discussed and approved unanimously.

At the end, the chairperson and the coordinator thanked all the members of IQAC for their positive inputs and suggestions made in the interest of the institution.

Seema
(Dr. Seema Gupta)
Coordinator

S.K. Goyal
(Dr. S.K. Goyal)
Principal



Seema
Coordinator
IQAC
R.K.S.D. (P.G.) College
Kaithal

S.K. Goyal
Principal
R.K.S.D. (PG) College
KAITHAL



R.K.S.D. (P.G.) COLLEGE, KAITHAL

('A' Grade, NAAC Accredited)

(Evening Session)

Affiliated to Kurukshetra University, Kurukshetra

Ph. 01746-222368, Fax : 235119

Website: rksdcollege.com, E-mail: rksdcollegektl@yahoo.com

Ref. No.

Dated.....15/9/20.....

ACTION TAKEN REPORT of IQAC Meeting held on July 2, 2020

- **Need based training of Faculty for Online teaching during COVID-19 outbreak**
A Professional Development Program of Faculty was planned in association with Department of Computer Science for Online teaching during COVID-19.
- **Up-gradation of Digital Infrastructure**
Systematic up-gradation of Digital Infrastructure started.
- **Testing Drives of COVID-19 in the institution**
Testing Drives of COVID-19 conducted at regular intervals in collaboration with District Health Dept. and NGOs representing community at large.
- **Initiatives for starting new Certificate courses/Value added courses**
Plan initiated.
- **Quality Initiatives for research by creating awareness about Intellectual Property Rights**
National level FDP planned. **म् शिवम् सुन्दरम्**
- **Scrutiny and Approval of API of faculty members**
Done
- **Regular Up-gradation of website**
Done
- **Establishment of research Column in the library**
Done



Seema
Coordinator
IQAC
R.K.S.D. (P.G.) College
Kaithal

Seema
Principal
R.K.S.D. (PG) College
KAITHAL

R.K.S.D. (P.G.) College, Kaithal

Attendance

Following members of IQAC attended the meeting held on January 06, 2021 at 11.30 am in the Conference Room of the college.

- | | Signature | | Signature |
|---|---|--|---|
| 1. Dr. S.K. Goyal
(Chairperson) |  | 11. Dr. Seema Gupta
(Co-ordinator) |  |
| 2. Sh. Rattan Bansal, FCA
(Nominee Management) |  | Members Teaching Staff | |
| 3. Sh. Mahesh Mangal
(Nominee Management) |  | 12. Dr. Rajbir Parashar |  |
| 4. Dr. Rajesh Goyal
(Nominee from
Employers/Stakeholder/
Industrialist.) |  | 13. Dr. Gagan Mittal |  |
| 5. Sh. Deepak Agarwal
(Nominee from Employers/
Stakeholder/ Industrialist.) |  | 14. Prof. Shri Om |  |
| 6. Sh. Ram Chaudhary
Advocate
(Nominee Alumni) |  | 15. Dr. Shilpy Aggarwal |  |
| 7. Sh. Anil Kumar Garg
(Nominee Administrative
Staff) |  | 16. Dr. Virender Pal Goyal |  |
| 8. Sh. Jaidev
(Nominee Administrative
Staff) |  | 17. Dr. Surender Singh |  |
| 9. Sh. Amit Gupta
(Nominee Administrative
Staff) |  | 18. Dr. Anil Jindal |  |
| 10. Ms Rita
(Nominee Students) |  | 19. Dr. Ritu Kang Walia |  |
| | | 20. Prof. Nidhi Goyal
(Evening Session) |  |
| | | 21. Prof. Ankit Garg
(Evening Session) |  |


Coordinator
IQAC
R.K.S.D. (P.G.) College
Kaithal


Principal
R.K.S.D. (PG) College
KAITHAL



R.K.S.D. (P.G.) COLLEGE, KAITHAL

('A' Grade, NAAC Accredited)

(Evening Session)

Affiliated to Kurukshetra University, Kurukshetra

Ph. 01746-222368, Fax : 235119

Website: rksdcollege.com, E-mail: rksdcollegektl@yahoo.com

Ref. No.

Dated... 6/1/21

MINUTES OF IQAC MEETING

Meeting No.4

Minutes of the Meeting of IQAC held on Jan. 06, 2021 at 11:30 am in Conference Room of the College chaired by the Principal, Dr. S.K. Goyal.

Members Present:

1. Dr. S. K. Goyal (Chairperson)
2. Dr. Seema Gupta (Coordinator)
3. Sh. Rattan Bansal
4. Sh. Mahesh Mangal
5. Dr. Rajesh Goyal
6. Sh. Deepak Agarwal
7. Sh. Ram Chaudhary
8. Dr. Rajbir Parashar
9. Dr. Gagan Mittal
10. Mr. Shri Om
11. Dr. Shilpy Aggarwal
12. Dr. Virender Pal Goyal
13. Dr. Surender Singh
14. Dr. Anil Jindal
15. Dr. Ritu Kang Walia
16. Ms. Nidhi Goyal (Evening Session)
17. Mr. Ankit Garg (Evening Session)
18. Mr. Anil Kumar Garg
19. Mr. Jaidev
20. Mr. Amit Gupta
21. Ms. Rita

सत्यम् शिवम् सुन्दरम्

R.K.S.D. COLLEGE
KAITHAL

• **Timely Submission of AQAR19-20**

Worthy Principal Dr. S. K. Goyal congratulated the team IQAC on the successful and timely submission of AQAR 19-20 on Dec. 29, 2020.

• **Rigorous discussion on new format of AQAR 20-21**

As per agenda, rigorous discussion on new format of AQAR 20-21 was done to plan general approach to quality assurance within the institution and represent the same in forthcoming AQAR format and Performa.

Seema
Coordinator
IQAC
R.K.S.D. (P.G.) College
Kaithal

S.K. Goyal
Principal
R.K.S.D. (PG) College
KAITHAL



R.K.S.D. (P.G.) COLLEGE, KAITHAL

('A' Grade, NAAC Accredited)

(Evening Session)

Affiliated to Kurukshetra University, Kurukshetra

Ph. 01746-222368, Fax : 235119

Website: rksdcollege.com, E-mail: rksdcollegektl@yahoo.com

Ref. No.

Dated.....6/1/21.....

- **Timely submission of AISHE auditing**
It was informed that the data has been successfully submitted.
- **To continue with institutional social responsibility during Covid-19 pandemic**
It was widely felt to continue with institutional social responsibility during Covid-19 pandemic as per the precedence and best practices of the institution.

At the end, the chairperson and the coordinator thanked all the members of IQAC for their positive inputs and suggestions made in the interest of the institution.

Seema
(Dr. Seema Gupta)
Coordinator

S.K. Goyal
(Dr. S.K. Goyal)
Principal

सत्यम् शिवम् सुन्दरम्

R.K.S.D. COLLEGE
KAITHAL

Seema
Coordinator
IQAC
R.K.S.D. (P.G.) College
Kaithal

S.K. Goyal
Principal
R.K.S.D. (PG) College
KAITHAL



R.K.S.D. (P.G.) COLLEGE, KAITHAL

(‘A’ Grade, NAAC Accredited)

(Evening Session)

Affiliated to Kurukshetra University, Kurukshetra

Ph. 01746-222368, Fax : 235119

Website: rksdcollege.com, E-mail: rksdcollegektl@yahoo.com

Ref. No.

Dated... 11/21.....

ACTION TAKEN REPORT of IQAC Meeting held on Nov. 3, 2020

- **Upgrading Wi-Fi system and Digital Infrastructure**
Done
- **Timely submission of AQAR 2019-20**
Process started
- **To take stock of Infrastructural upgradations**
Done
- **Installation of Shooting Range and Boxing Ring in Indoor Stadium**
Done
- **Technically Equipped Language Resource Centre**
Reviewed the progress of ongoing work likely to be completed in time.
- **Needful infrastructural upgradation of the class rooms at Tagore Bhawan
Renovation and modernization of Administrative Office and Faculty staff
room and White Washing of the College Building**
Steps taken
- **Completion of Newly constructed Extension Building and Initiating the
plan of new Cafeteria for students**
Done
- **To plan ERP**
In progress
- **To document students’ progression at appropriate levels**
Required steps taken.
- **Internal and external audit at Academic and Administrative levels**
To be explored.
- **Organization of State/National and International Seminars/ Webinars/
FDPs and Quiz contests**
Done
- **To explore Additional quality audit**
Done
- **Initiation of Add-on/ Certificate Courses**
Done

Seem
Coordinator
IQAC
R.K.S.D. (P.G.) College
Kaithal

Seem
Principal
R.K.S.D. (PG) College
KAITHAL

R.K.S.D. (P.G.) College, Kaithal

Attendance

Following members of IQAC attended the meeting held on April 24, 2021 at 12.30 pm in the Conference Room of the college.

- | | Signature | | Signature |
|---|---|--|---|
| 1. Dr. S.K. Goyal
(Chairperson) |  | 11. Dr. Seema Gupta
(Co-ordinator) |  |
| 2. Sh. Rattan Bansal, FCA
(Nominee Management) |  | Members Teaching Staff | |
| 3. Sh. Mahesh Mangal
(Nominee Management) |  | 12. Dr. Rajbir Parashar |  |
| 4. Dr. Rajesh Goyal
(Nominee from
Employers/Stakeholder/
Industrialist.) |  | 13. Dr. Gagan Mittal |  |
| 5. Sh. Deepak Agarwal
(Nominee from Employers/
Stakeholder/ Industrialist.) |  | 14. Prof. Shri Om |  |
| 6. Sh. Ram Chaudhary
Advocate
(Nominee Alumni) |  | 15. Dr. Shilpy Aggarwal |  |
| 7. Sh. Anil Kumar Garg
(Nominee Administrative
Staff) |  | 16. Dr. Virender Pal Goyal |  |
| 8. Sh. Jaidev
(Nominee Administrative
Staff) |  | 17. Dr. Surender Singh |  |
| 9. Sh. Amit Gupta
(Nominee Administrative
Staff) |  | 18. Dr. Anil Jindal |  |
| 10. Ms Rita
(Nominee Students) |  | 19. Dr. Ritu Kang Walia |  |
| | | 20. Prof. Nidhi Goyal
(Evening Session) |  |
| | | 21. Prof. Ankit Garg
(Evening Session) |  |



R.K.S.D. (P.G.) COLLEGE, KAITHAL

('A' Grade, NAAC Accredited) (Evening Session)

Affiliated to Kurukshetra University, Kurukshetra

Ph. 01746-222368, Fax : 235119

Website: rksdcollege.com, E-mail: rksdcollegektl@yahoo.com

Ref. No.

Dated...24/4/21.....

MINUTES OF IQAC MEETING

Meeting No.5

Minutes of the Meeting of IQAC held on April 24, 2021 at 12:30 pm in Conference Room of the College chaired by the Principal, Dr. S.K. Goyal.

Members Present:

1. Dr. S. K. Goyal (Chairperson)
2. Dr. Seema Gupta (Coordinator)
3. Sh. Rattan Bansal
4. Sh. Mahesh Mangal
5. Dr. Rajesh Goyal
6. Sh. Deepak Agarwal
7. Sh. Ram Chaudhary
8. Dr. Rajbir Parashar
9. Dr. Gagan Mittal
10. Mr. Shri Om
11. Dr. Shilpy Aggarwal
12. Dr. Virender Pal Goyal
13. Dr. Surender Singh
14. Dr. Anil Jindal
15. Dr. Ritu Kang Walia
16. Ms. Nidhi Goyal (Evening Session)
17. Mr. Ankit Garg (Evening Session)
18. Mr. Anil Kumar Garg
19. Mr. Jaidev
20. Mr. Amit Gupta
21. Ms. Rita

सत्यम् शिवम् सुन्दरम्

R.K.S.D. COLLEGE
KAITHAL

- **To confirm the minutes of last meeting**
Read by the coordinator, the minutes of the last meeting were unanimously confirmed. Action Taken Report was also reviewed.
- **To strengthen engagement of Alumni Association**
It was decided to conduct online membership drive for alumni in India and abroad.

Seema
Coordinator
IQAC
R.K.S.D. (P.G.) College
Kaithal

Seema
Principal
R.K.S.D. (PG) College
KAITHAL



R.K.S.D. (P.G.) COLLEGE, KAITHAL

('A' Grade, NAAC Accredited)

(Evening Session)

Affiliated to Kurukshetra University, Kurukshetra

Ph. 01746-222368, Fax : 235119

Website: rksdcollege.com, E-mail: rksdcollegektl@yahoo.com

Ref. No.

Dated... 24/4/21.....

- **Promotion of Quality research through Major/Minor research projects as granted by UGC/ICSSR etc.**

It was suggested that a proper support system to faculty for quality research opportunities through Major/ Minor research projects as granted by UGC/ ICSSR etc. be made available.

- **Organization of State/National and International Conferences/ Seminars/ Webinars/ FDPs and Quiz contests**

It was decided to provide all needful support for organizing State/ National and International Conferences/ Seminars/ Webinars/ FDPs and Quiz contests.

- **To organize annual prize distribution, sports meet, convocation**

It was decided to wait for suitable time and conditions so that the annual prize distribution, sports meet, convocation take place in free environment from COVID-19.

सत्यम् शिवम् सुन्दरम्

- **To continue with institutional social responsibility during Covid-19 pandemic**

The meeting ends with the decision to continue with institutional social responsibility during Covid-19 pandemic as per the precedence and best practices of the institution.

At the end, the chairperson and the coordinator thanked all the members of IQAC for their positive inputs and suggestions made in the interest of the institution.


(Dr. Seema Gupta)
Coordinator


(Dr. S.K. Goyal)
Principal


Coordinator
IQAC
R.K.S.D. (P.G.) College
KAITHAL


Principal
R.K.S.D. (PG) College
KAITHAL



R.K.S.D. (P.G.) COLLEGE, KAITHAL

(‘A’ Grade, NAAC Accredited) (Evening Session)

Affiliated to Kurukshetra University, Kurukshetra

Ph. 01746-222368, Fax : 235119

Website: rksdcollege.com, E-mail: rksdcollegektl@yahoo.com

Ref. No.

Dated... 24/1/21....

ACTION TAKEN REPORT of IQAC Meeting held on Jan. 6, 2021

- **Timely Submission of AQAR 19-20**
Done
- **Planning on new format of AQAR 20-21**
Done
- **Timely submission of AISHE auditing**
Submitted
- **To continue with institutional social responsibility during Covid-19 pandemic**
Concrete efforts made

सत्यम् शिवम् सुन्दरम्

R.K.S.D. COLLEGE
KAITHAL

Seenu
Coordinator
IQAC
R.K.S.D. (P.G.) College
KAITHAL

Seenu
Principal
R.K.S.D. (PG) College
KAITHAL

R.K.S.D. (P.G.) College, Kaithal

Attendance

Following members of IQAC attended the meeting held on November 03, 2020 at 11.30 am in the Conference Room of the college.

- | | Signature | | Signature |
|---|---|---------------------------------------|--|
| 1. Dr. S.K. Goyal
(Chairperson) |  | 11. Dr. Seema Gupta
(Co-ordinator) |  |
| 2. Sh. Rattan Bansal, FCA
(Nominee Management) |  | Members Teaching Staff | |
| 3. Sh. Mahesh Mangal
(Nominee Management) |  | 12. Dr. Rajbir Parashar |  |
| 4. Dr. Rajesh Goyal
(Nominee from
Employers/Stakeholder/
Industrialist.) |  | 13. Dr. Gagan Mittal |  |
| 5. Sh. Deepak Agarwal
(Nominee from Employers/
Stakeholder/ Industrialist.) |  | 14. Prof. Shri Om |  |
| 6. Sh. Ram Chaudhary
Advocate
(Nominee Alumni) |  | 15. Dr. Shilpy Aggarwal |  |
| 7. Sh. Anil Kumar Garg
(Nominee Administrative
Staff) |  | 16. Dr. Virender Pal Goyal |  |
| 8. Sh. Jaidev
(Nominee Administrative
Staff) |  | 17. Dr. Surender Singh |  |
| 9. Sh. Amit Gupta
(Nominee Administrative
Staff) |  | 18. Dr. Anil Jindal |  |
| 10. Ms Rita
(Nominee Students) |  | 19. Dr. Ritu Kang Walia |  |


Coordinator
IQAC

R.K.S.D. (P.G.) College
Kaithal


Principal
R.K.S.D. (PG) College
KAITHAL



R.K.S.D. (P.G.) COLLEGE, KAITHAL

('A' Grade, NAAC Accredited) (Evening Session)

Affiliated to Kurukshetra University, Kurukshetra

Ph. 01746-222368, Fax : 235119

Website: rksdcollege.com, E-mail: rksdcollegektl@yahoo.com

Ref. No.

MINUTES OF IQAC MEETING

Dated.....3/11/20.....

Meeting No.3

Minutes of the Meeting of IQAC held on Nov. 3, 2020 at 11:30 am in Conference Room of the College chaired by the Principal, Dr. S.K. Goyal.

Members Present:

1. Dr. S. K. Goyal (Chairperson)
2. Dr. Seema Gupta (Coordinator)
3. Sh. Rattan Bansal
4. Sh. Mahesh Mangal
5. Dr. Rajesh Goyal
6. Sh. Deepak Agarwal
7. Sh. Ram Chaudhary
8. Dr. Rajbir Parashar
9. Dr. Gagan Mittal
10. Mr. Shri Om
11. Dr. Shilpy Aggarwal
12. Dr. Virender Pal Goyal
13. Dr. Surender Singh
14. Dr. Anil Jindal
15. Dr. Ritu Kang Walia
16. Ms. Nidhi Goyal (Evening Session)
17. Mr. Ankit Garg (Evening Session)
18. Mr. Anil Kumar Garg
19. Mr. Jaidev
20. Mr. Amit Gupta
21. Ms. Rita

सत्यम् शिवम् सुन्दरम्



• **To confirm minutes of the last meeting**

Read by the co-ordinator, Dr. Seema Gupta, minutes of the last meeting were unanimously confirmed. ATR was also reviewed.

• **Upgrading Wi-Fi system**

As per urgency created by the lockdown due to the pandemic COVID -19, for smooth conduct of teaching-learning and additional obligations of the institution, after due deliberations it was suggested that Wi-Fi system be upgraded.

Seema
Coordinator
IQAC

R.K.S.D. (P.G.) College
Kaithal

S.K. Goyal
Principal
R.K.S.D. (PG) College
KAITHAL



R.K.S.D. (P.G.) COLLEGE, KAITHAL

('A' Grade, NAAC Accredited)

(Evening Session)

Affiliated to Kurukshetra University, Kurukshetra

Ph. 01746-222368, Fax : 235119

Website: rksdcollege.com, E-mail: rksdcollegektl@yahoo.com

Ref. No.

Dated.....3/11/20.....

- **Up-gradation of Digital Infrastructure**

The paraphernalia of G Suite was made available to the faculty and students for online education.

- **Timely submission of AQAR (2019-20)**

For timely submission of AQAR, IQAC members were assigned specific criterion for primary collection and documentation of required information and data.

Criterion –I Dr. Seema Gupta & Ms Nidhi Goyal (Evening session)

Criterion –II Dr. Surender Singh

Criterion –III Dr. Shilpy Agarwal & Dr. Ritu Kang

Criterion –IV Mr. Shri Om

Criterion –V Dr. Anil Jindal

Criterion –VI Dr. Gagan Mittal

Criterion –VII Dr. V.P. Goyal

Programmer: Mr. Ankit Garg (Evening Session) & Mr. Amit Gupta

Overall In-charge: Dr. Rajbir Parashar & Dr. Seema Gupta

- **To take stock of Infrastructural up-gradations**

While taking stock of Infrastructural up gradations, the house reviewed the progress of various projects in relation to quality assurance of teaching-learning process, and it was suggested to continue the projects planned.

- **Installation of Shooting Range and Boxing Ring in Indoor Stadium**

After successful installation of Shooting Range and Boxing Ring, inauguration ceremony was planned in Indoor Stadium on Nov. 9, 2020.

- **Renovation and modernization of Administrative Office**

Reviewed the progress of ongoing work likely to be completed in time.

- **Technically Equipped Language Resource Centre**

Reviewed the progress of ongoing work likely to be completed in time.

Seema
Coordinator
IQAC

R.K.S.D. (P.G.) College
Kaithal

Seema
Principal
R.K.S.D. (PG) College
KAITHAL



R.K.S.D. (P.G.) COLLEGE, KAITHAL

('A' Grade, NAAC Accredited)

(Evening Session)

Affiliated to Kurukshetra University, Kurukshetra

Ph. 01746-222368, Fax : 235119

Website: rksdcollege.com, E-mail: rksdcollegektl@yahoo.com

Ref. No.

Dated.....3/11/20....

- **Needful infrastructural up-gradation of the class rooms at Tagore Bhawan**

As per the feedback from the students, IQAC explored the need of up-gradation of classrooms and washrooms at Tagore Bhawan for providing the better environment to the students and faculty.

- **Up-gradation of Staff Room**

As per the feedback received from faculty, IQAC advised proper steps to up-grade the Staff Room

- **Completion of Newly constructed Extension Building, Initiating the plan of new Cafeteria for students and White washing of the college building**

It was felt that like other infrastructural projects, the matter need to be taken up at appropriate level for completion within a stipulated time.

- **To plan ERP**

To implement ERP, Management Information System in accordance with the technological imperatives mandated by the affiliating University and Haryana Govt, steps to be taken.

- **To document students' progression at appropriate levels**

It was advised to take concrete steps.

- **Internal and external audit at Academic and Administrative levels**

Available options to be looked into.

- **Organization of State/ National and International Seminars/ Webinars/ FDPs and Quiz contests**

In given conditions due to COVID – 19, required initiatives to be taken at different levels to organize online State/National and International Seminars/ Webinars/ FDPs and Quiz contests.

- **To explore Additional quality audit**

It was suggested to explore Additional quality audit mechanism for overall quality assessment prior to and in addition to the mandates of NAAC as NIRF.

Seenu
Coordinator
IQAC

R.K.S.D. (P.G.) College
Kaithal

Seenu
Principal
R.K.S.D. (PG) College
KAITHAL



R.K.S.D. (P.G.) COLLEGE, KAITHAL

('A' Grade, NAAC Accredited)

(Evening Session)

Affiliated to Kurukshetra University, Kurukshetra

Ph. 01746-222368, Fax : 235119

Website: rksdcollege.com, E-mail: rksdcollegektl@yahoo.com

Ref. No.

Dated.....3/11/20...

- **Initiation of Add-on/ Certificate Courses**

To start Add-on/ Certificate Courses, all the teaching departments were advised to take needful steps for relevant proposals.

At the end, the chairperson and the coordinator thanked all the members of IQAC for their positive inputs and suggestions made in the interest of the institution.

Seema
(Dr. Seema Gupta)
Coordinator

S.K. Goyal
(Dr. S.K. Goyal)
Principal

सत्यम् शिवम् सुन्दरम्

R.K.S.D. COLLEGE
KAITHAL

Seema
Coordinator
IQAC
R.K.S.D. (P.G.) College
Kaithal

S.K. Goyal
Principal
R.K.S.D. (PG) College
KAITHAL



R.K.S.D. (P.G.) COLLEGE, KAITHAL

('A' Grade, NAAC Accredited)

(Evening Session)

Affiliated to Kurukshetra University, Kurukshetra

Ph. 01746-222368, Fax : 235119

Website: rksdcollege.com, E-mail: rksdcollegektl@yahoo.com

Ref. No.

Dated.....3/11/20.....

Action Taken Report of IQAC Meeting held on Sept. 15, 2020

- **Scrutiny and Approval of API of two faculty members**
Done
- **To explore the provisions of New Education Policy 2020**
An Interdepartmental Exchange Programme on 'National Education Policy-2020 has been planned.
- **Installation of Shooting Range and Boxing Ring in Indoor Stadium**
Done
- **Installation of RO, Centralized Water Purifying System and Chilling Plant**
Approved unanimously for further action.

सत्यम् शिवम् सुन्दरम्

R.K.S.D. COLLEGE
KAITHAL

Seenu
Coordinator
IQAC
R.K.S.D. (P.G.) College
Kaithal

Seenu
Principal
R.K.S.D. (PG) College
KAITHAL