R.K.S.D. (P.G.) College, Kaithal

Attendance

Following members of IQAC attended the meeting held on July 1, 2019 at 12:30 pm in the Conference Room of the college.

	Signature
1. Dr. S.K. Goyal (Chairperson)	
2. Sh. Rattan Bansal, FCA (Nominee Management)	
3. Sh. Mahesh Mangal (Nominee Management)	
4. Dr. Rajesh Goyal (Nominee from Employers/ Stakeholder/ Industrialist.)	
5. Sh. Deepak Agarwal (Nominee from Employers/ Stakeholder/ Industrialist.)	
6. Sh. Ram Chaudhary, Advocate (Nominee Alumni)	
7. Sh. Anil Kumar Garg (Nominee Administrative Staff)	
8. Sh. Jaidev (Nominee Administrative Staff)	
9. Mr. Mandeep (Nominee Students)	
10. Dr. Seema Gupta (Co-ordinator)	

Members Teaching Staff

11. Dr. Rajbir Parashar	
12. Dr. Gagan Mittal	
13. Prof. Shri Om	
14. Dr. Shilpy Agarwal	
15. Dr. Virender Pal Goyal	
16. Dr. Surender Singh	
17. Dr. Anil Jindal	
18. Prof. Nidhi Goyal (Evening Session)	
19. Prof. Ankit Garg (Evening Session)	

Coordinator
IQAC
R.K.S.D. (P.G.) College
Kaithal

Principal
R.K.S.D. (PG) College
KAITHAL

R.K.S.D. (P.G.) COLLEGE, KAITHAL

MINUTES AND ACTION TAKEN REPORT OF IQAC MEETINGS

Meeting No. 1

Minutes of the Meeting of IQAC held on 01-07-2019 at 12:30 pm in Conference Room of the College chaired by the Principal, Dr. S.K. Goyal.

Members Present:

1. Dr. S.K. Goyal (Chairperson)
2. Dr. Seema Gupta(Co-ordinator)
3. Sh. Rattan Bansal
4. Sh. Mahesh Mangal
5. Dr. Rajesh Goyal
6. Sh. Deepak Agarwal
7. Sh. Ram Chaudhary
8. Dr. Rajbir Parashar
9. Dr. Gagan Mittal
10. Mr. Shri Om
11. Dr. Shilpy Agarwal
12. Dr. Virender Pal Goyal
13. Dr. Surender Singh
14. Dr. Anil Jindal
15. Ms. Nidhi Goyal (Evening Session)
16. Mr. Ankit Garg (Evening Session)
17. Mr. Anil Kumar Garg
18. Mr. Jaidev

- **To confirm minutes of the last meeting**
  Read by the co-ordinator, Dr. Seema Gupta, the same were unanimously confirmed.
- **Recruitment against vacant regular positions in teaching and non-teaching staff**
  Having recruited the non-teaching staff in the month of June, it was decided to take necessary steps for filling up all vacant posts of regular teaching faculty in govt. aided structure.
- **To upgrade student support system by implementing Single Window System of Admissions with effect from academic session 2019-2020**
  In order to provide the students Single Window System of Admission, it was decided to revamp the existing mechanism and implement a more systematic and student-centric system, with all

Admission related formalities and procedures executed from the main hall of the College where faculty and non-teaching staff in class wise different committees shall complete the process.

- **Circular Transport facility for Female students of the College**
  With utmost sensitivity towards the safety and security of female students, the issue was discussed thoroughly at all appropriate levels. The College Governing Body, Principal, teaching and non-teaching staff to work as a cohesive tea m to reach out to the target group and their parents. Given the urgency and wide scope of the facility, it was considered prudent that in this larger issue of community interest, District administration be engaged and additional resources be mustered.
- **Appreciation for Outstanding Performers among the Teaching and Non-Teaching Staff**
  The issue was deliberated in detail and it was decided that to encourage competitive performance among the teaching and non-teaching staff, outstanding performers in various fields, especially students-centric contributions, selected employees may be honored and be given letters ofappreciation.
- **Financial Assistance to deserving students**
  It was decided to expand institutional support to needy and deserving students, special efforts be made to procure funding for Students' Welfare.
- **Refurbishment of the college infrastructure and its premises**
  In a planned way, action needs to be taken at all necessary levels in a mission mode to identify key locations and factors urgently requiring repair, re-planning and hence, to adhere to the Master Plan of the premises, each block of building needs to be refurbished to upgrade infrastructure with the objective to provide state of the art facilities for students, teachers and other staff.
- **Construction of new extension building**
  It was felt that the separate block planned with a vision to address the futuristic needs of the institution should becompleted by December 2020.
- **Installation of Solar Power Plant in Library**
  Steps be taken for fast execution of installation of 43 KW Solar power plant and centralized AC in library, which are to be done through government agencies.
- **Institutional support to students for grooming Sports persons, artists and their active participation at the State/National level festivals and competitions**
  Keeping in view the glorious legacy of the institution in this particular field, all round support and facilities extended to students and faculty involved.
- **Career Guidance and Counselling Cell to take initiatives for the needful**
  It was suggested by members that the Cell needs to carry forward more vigorously initiatives taken previously such as career-oriented workshops, extension lectures, on and off campus placement.
- **Transition from Manual to Online feedback from Stakeholders**
  As implemented as per IQAC guidelines and requirements, it was decided to continue the practice.

- **Upgradation of college Website**
  Through systematic planning, the College Website to be upgraded and each and every dimension of the institutional legacy, mission, objectives, future plans, achievements and day to day functioning showcased in a user-friendly manner.
- **Provision for written off books in Library**
  Decided to arrange a sale counter for the written off books for students, faculty and general public.
- **Organization of State/National and International seminars**
  Decided to submit proposals to the funding agencies.

At the end, the chairperson and the co-ordinator thanked all the members of IQAC for their positive and constructive inputs and suggestions made in the interest of the institution.

-sd-
Dr. Seema Gupta
Co-ordinator

Seema
Coordinator
IQAC
R.K.S.D. College
Kaithal

R.K.S.D. (P.G.) College, Kaithal
Attendance

Following members of IQAC attended the meeting held on September 25,, 2019 at 01:30 pm in the Conference Room of the college.

	Signature
1. Dr. S.K. Goyal (Chairperson)	
2. Sh. Rattan Bansal, FCA (Nominee Management)	
3. Sh. Mahesh Mangal (Nominee Management)	
4. Dr. Rajesh Goyal (Nominee from Employers/ Stakeholder/ Industrialist.)	
5. Sh. Deepak Agarwal (Nominee from Employers/ Stakeholder/ Industrialist.)	
6. Sh. Ram Chaudhary, Advocate (Nominee Alumni)	
7. Sh. Anil Kumar Garg (Nominee Administrative Staff)	
8. Sh. Jaidev (Nominee Administrative Staff)	
9. Mr. Mandeep (Nominee Students)	
10. Dr. Seema Gupta (Co-ordinator)	

Members Teaching Staff

11. Dr. Rajbir Parashar	
12. Dr. Gagan Mittal	
13. Prof. Shri Om	
14. Dr. Shilpy Agarwal	
15. Dr. Virender Pal Goyal	
16. Dr. Surender Singh	
17. Dr. Anil Jindal	On leave
18. Prof. Nidhi Goyal (Evening Session)	
19. Prof. Ankit Garg (Evening Session)	

Coordinator
IQAC
R.K.S.D. (P.G.) College
Kaithal

Principal
R.K.S.D. (PG) College
KAITHAL

R.K.S.D. (P.G.) COLLEGE, KAITHAL

MINUTES AND ACTION TAKEN REPORT OF IQAC MEETINGS

Meeting No. 2

Minutes of the Meeting of IQAC held on Sept 25, 2019 at 1:30 pm in Conference Room of the College chaired by the Principal, Dr. S.K. Goyal.

Members Present:

1. Dr. S.K. Goyal (Chairperson)
2. Dr. Seema Gupta(Co-ordinator)
3. Sh. Rattan Bansal
4. Sh. Mahesh Mangal
5. Dr. Rajesh Goyal
6. Sh. Deepak Agarwal
7. Sh. Ram Chaudhary
8. Dr. Rajbir Parashar
9. Dr. Gagan Mittal
10. Mr. Shri Om
11. Dr. Shilpy Agarwal
12. Dr. Virender Pal Goyal
13. Dr. Surender Singh
14. Dr. Anil Jindal
15. Ms. Nidhi Goyal (Evening Session)
16. Mr. Ankit Garg (Evening Session)
17. Mr. Anil Kumar Garg
18. Mr. Jaidev

As per agenda, the following decisions were taken:

- **To confirm minutes of the last meeting**
  Read by the co-ordinator, Dr. Seema Gupta, the same were unanimously confirmed.
- **Discussion on New Revised Format of AQAR launched by NAAC**
  A detailed discussion was held exclusively on the new format of AQAR and the quality assurance measures expected through its conceptual transitions and advances. It was decided to reorient quality assurance measures accordingly.
- **Initiation of Exam Reforms by Institution at institutional level**
  It was decided to monitor and further streamline exams related issues and make the whole system students-centric. It was also brought to the notice of the members that efforts made in this

direction had positively impacted the overall functioning of institution level examination branch, and grievances of students significantly reduced.

- **Recruitment against vacant regular positions in teaching and non-teaching staff**
  Progress done in this matter was reviewed
- **To upgrade student support system by implementing Single Window System of Admissions with effect from academic session 2019-2020**
  Implemented and it was observed that the Single Window System of Admission has been fully successful in achieving the planned objective. The applicants were provided facilities of generation of Challan, deposition of fee, Bus pass, I-cards etc. at single window facility of admissions.
- **Circular Transport facility for Female students and launch of *Vidyavahini***
  The bus service launched on September 6, 2019. It was District administration for needful support.
- **Provision for written off books in Library**
  House was informed that library arranged a sale counter for the written off books from 29-07-2019 to 21-09-2019. The books were sold to the students, teachers and to public on incremental discount of 60%, 80% and 90%. An amount of Rs. 48450/- was collected from sale.
- **Recharging of ground water through special provision of rain water**
  The Eco-club of the College to ensure proper maintenance and extension of the same. For this, the Principal assured of needful financial support.
- **Refurbishment of the college infrastructure and its premises**
  The progress done was reviewed and it was decided to continue the process.
- **Installation of Solar Power Plant and central air-conditioning in library**
  Progress was reviewed and members expressed appreciation for all concerned in steering the project at required pace and efficiency.
- **Renovation of Administrative Office to provide best facilities to students and employees as well**
  It was decided to hold further rounds of consultations with the support and administrative staff and re-design the office with their inputs. Parallel consultations with Governing Body to continue.
- **Institutional support to students for grooming as artists and their active participation at the State/National level in Cultural affairs**
  The Principal assured full support for the cause as and when needed.
- **Up gradation of college Website**
  It was decided to request all the departments, Faculty and administrative staff to provide required information and data within stipulated time so that the process is completed by Nov. 15, 2019
- **Initiatives for Certificate courses/Value added courses**
  IQAC to coordinate with the teaching departments for planning career-centric, beyond the curriculum, innovative courses in near future.

- **Organization of State/National and International seminars**
  It was reported that some of the departments have prepared proposals for submission to different agencies.
- **Setting up of Language Resource Centre for UG and PG students**
  For experiential learning in English, it was decided to set up a Language Resource Centre in the Commerce Block. Instead of a customary structure, logistics and heavy software, the basic design and facilities planned are for enhancing listening-speaking – as both factors account for main deficit in communication skills, personality development and career goals.

At the end, the chairperson and the coordinator thanked all the members of IQAC for their positive inputs and suggestions made in the interest of the institution.

Seema
Coordinator
IQAC
B.K.S.D. College
Kaithal

sd-
Dr. Seema Gupta
Co-ordinator

R.K.S.D. (P.G.) College, Kaithal

Attendance

Following members of IQAC attended the meeting held on November 22, 2019 at 01:30 PM in the Conference Room of the college.

	Signature
1. Dr. S.K. Goyal (Chairperson)	
2. Sh. Rattan Bansal, FCA (Nominee Management)	
3. Sh. Mahesh Mangal (Nominee Management)	
4. Dr. Rajesh Goyal (Nominee from Employers/ Stakeholder/ Industrialist.)	
5. Sh. Deepak Agarwal (Nominee from Employers/ Stakeholder/ Industrialist.)	
6. Sh. Ram Chaudhary, Advocate (Nominee Alumni)	
7. Sh. Anil Kumar Garg (Nominee Administrative Staff)	
8. Sh. Jaidev (Nominee Administrative Staff)	
9. Mr. Mandeep (Nominee Students)	
10. Dr. Seema Gupta (Co-ordinator)	

Members Teaching Staff

11. Dr. Rajbir Parashar	
12. Dr. Gagan Mittal	
13. Prof. Shri Om	
14. Dr. Shilpy Aggarwal	
15. Dr. Virender Pal Goyal	
16. Dr. Surender Singh	
17. Dr. Anil Jindal	on Leave
18. Prof. Nidhi Goyal (Evening Session)	
19. Prof. Ankit Garg (Evening Session)	

Coordinator
IQAC
R.K.S.D. (P.G.) College

Principal
R.K.S.D. (PG) College
KAITHAL

R.K.S.D. (P.G.) COLLEGE, KAITHAL

MINUTES AND ACTION TAKEN REPORT OF IQAC MEETINGS

Meeting No. 3

Minutes of the meeting of IQAC held on 22-11-2019 at 1:30 pm in the Conference Room of the College chaired by the Principal, Dr. S. K. Goyal.

Members Present:

1. Dr. S.K. Goyal (Chairperson)
2. Dr. Seema Gupta(Co-ordinator)
3. Sh. Rattan Bansal
4. Sh. Mahesh Mangal
5. Dr. Rajesh Goyal
6. Sh. Deepak Agarwal
7. Sh. Ram Chaudhary
8. Dr. Rajbir Parashar
9. Dr. Gagan Mittal
10. Mr. Shri Om
11. Dr. Shilpy Agarwal
12. Dr. Virender Pal Goyal
13. Dr. Surender Singh
14. Dr. Anil Jindal
15. Ms. Nidhi Goyal (Evening Session)
16. Mr. Ankit Garg (Evening Session)
17. Mr. Anil Kumar Garg
18. Mr. Jaidev

- **To confirm minutes of the last meeting**
  Read by the co-ordinator, Dr. Seema Gupta, the same were unanimously confirmed.
- **Discussion on Revised Format of AQAR launched by NAAC**
  A detailed discussion was held exclusively on the new format of AQAR and the quality assurance measures expected through its conceptual transitions and advances. It was decided to reorient quality assurance measures accordingly.
- **To hold Convocation and Annual Prize Distribution Function**
  It was decided to organize both functions in the last week of March, 2020.
- **To plan ERP, Management Information System in accordance with the technological imperatives mandated by the affiliating University and Haryana Govt**

It was proposed to revamp, upgrade and integrate the existing mechanism for ERP, Management Information System with the overall system of administration.

- **Recruitment against vacant regular positions in teaching and non-teaching staff**
  Progress was reviewed and found satisfactory.
- **Artificial recharging of ground water through special provision of rain water harvesting**
  Process advancing.
- **Refurbishment of the college infrastructure and its premises**
  A review of the ongoing progress was done and it was decided to continue the process.
- **Starting FM Community Radio**
  All the members endorsed the proposal and requested the Chair to take necessary steps in this direction.
- **Upgradation of Seminar Room in PG Block**
  Reviewed progress of ongoing work.
- **Flexibility in Curriculum as per affiliating system**
  It was decided to continue with the given options of Flexibility in curriculum.
  In PG classes, options provided by the affiliating University are open for students as per their choice. However, due to practical and administrative considerations, the cap of minimum number of students opting a particular choice was considered must.
- **Promotion of Quality research through Major/Minor research projects as granted by UGC**
  Approved a plan for support to such endeavours through seed money provided by the institution. It was also decided to promote research by getting required clarity from UGC for approval of new research proposals. This was mainly deliberated and pointed out that the funding agency had some policy level pendency delaying consideration of budgetary allocation for this purpose.
- **Internal and External audit at Academic and Administrative levels**
  Decided to get the audit done as per schedule of the affiliating university
- **Timely submission of AISHE data**
  Planned a timely submission of Institutional data to AISHE by March, 2020.
- **To explore additional Quality Audit**
  Decided to take needful measures.
- **Due efforts for Risk Management Policy and SWOT Analysis**
  Need for regular and viable measures were felt. Installation of fire protection system was successfully done.

-sd-
Dr. Seema Gupta
Co-ordinator

Seema
Coordinator
IQAC
R.K.S.D. College
Kaithal

R.K.S.D. (P.G.) College, Kaithal

Attendance

Following members of IQAC attended the meeting held on March 17, 2020 at 02:00 pm in the Principal's Office of the college.

Signature

1. Dr. S.K. Goyal (Chairperson)
2. Sh. Rattan Bansal, FCA (Nominee Management)
3. Sh. Mahesh Mangal (Nominee Management)
4. Dr. Rajesh Goyal (Nominee from Employers/ Stakeholder/ Industrialist.)
5. Sh. Deepak Agarwal (Nominee from Employers/ Stakeholder/ Industrialist.)
6. Sh. Ram Chaudhary, Advocate (Nominee Alumni)
7. Sh. Anil Kumar Garg (Nominee Administrative Staff)
8. Sh. Jaidev (Nominee Administrative Staff)
9. Mr. Mandeep (Nominee Students)

Signature

10. Dr. Seema Gupta (Co-ordinator)

Members Teaching Staff

11. Dr. Rajbir Parashar
12. Dr. Gagan Mittal
13. Prof. Shri Om
14. Dr. Shilpy Agarwal
15. Dr. Virender Pal Goyal
16. Dr. Surender Singh
17. Dr. Anil Jindal
18. Prof. Nidhi Goyal (Evening Session)
19. Prof. Ankit Garg (Evening Session)

Coordinator
IQAC
R.K.S.D. (P.G.) College
Kaithal

Principal
R.K.S.D. (PG) College
KAITHAL

R.K.S.D. (P.G.) COLLEGE, KAITHAL

MINUTES AND ACTION TAKEN REPORT OF IQAC MEETINGS

Meeting No. 4

Minutes of the Meeting of IQAC held on March 17, 2020 at 2:00 pm in Principal's Office chaired by the Principal, Dr. S. K. Goyal.

Members Present:

1. Dr. S.K. Goyal (Chairperson)
2. Dr. Seema Gupta(Co-ordinator)
3. Sh. Rattan Bansal
4. Sh. Mahesh Mangal
5. Dr. Rajesh Goyal
6. Sh. Deepak Agarwal
7. Sh. Ram Chaudhary
8. Dr. Rajbir Parashar
9. Dr. Gagan Mittal
10. Mr. Shri Om
11. Dr. Shilpy Agarwal
12. Dr. Virender Pal Goyal
13. Dr. Surender Singh
14. Dr. Anil Jindal
15. Ms. Nidhi Goyal (Evening Session)
16. Mr. Ankit Garg (Evening Session)
17. Mr. Anil Kumar Garg
18. Mr. Jaidev

Following decisions were taken:

- **To confirm minutes of the last meeting**
  Read by the co-ordinator, Dr. Seema Gupta, the same were unanimously confirmed.
- **Review of the preparations for Annual Convocation and Prize Distribution**
  It was conveyed to all the members that all preparations have been made.
- **Recruitment against vacant regular positions in teaching and non-teaching staff**
  The Principal informed the house about the completion of task by appointing six regular faculty, nine regular faculty under SFS and twenty-three Non-teaching staff members in Govt. aided structure
- **Refurbishment of the college infrastructure and its premises**

A review of the ongoing progress was done and it was decided to continue the process.

- **Construction of new extension building**
  The work is in progress and likely to extend beyond the deadline.
- **Installation of Solar Power Plant in Library**
  Successfully installed on 07-01-2020.
- **Installation of central air-conditioning in library**
  Successfully installed on 16-03-2020.
- **Upgradation of Seminar Room in PG Block**
  Reviewed progress of ongoing work.
- **Renovation of Administrative Office to provide best facilities to students and employees as well**
  Reviewed progress of ongoing work
- **Up gradation of college Website**
  The progress done was reviewed and a few suggestions made by two members of IQAC regarding showcasing quality initiatives on website.
- **Initiatives for Certificate courses/Value added courses**
  All departments requested to come out with career-centric, beyond the curriculum, innovative plans.
- **Setting up Language Resource Centre for UG and PG students**
  House was informed of the successful set up of Language Resource Centre on 15-03-2020
- **Promotion of Quality research through Major/Minor research projects as granted by UGC**
  Planned a webinar on the topic of Research Projects and Intellectual Property Rights with Dr. R.K. Uppal, Associate Professor, D.A.V College Malout and Dr.Manoj Joshi, Chairman, Dept. Of Library Sciences as key note speakers in the upcoming session.
- **Timely submission of AQAR 18-19**
  Discussed various queries regarding New revised format of AQAR and explored the possibility of timely submission of AQAR 18-19. For timely submission of AQAR, IQAC members were assigned specific criterion for primary collection and documentation of required information and data.

Criterion –I	Ms Nidhi Goyal (Evening session)
Criterion –II	Dr. Surender Singh
Criterion –III	Dr. Shilpy Agarwal
Criterion –IV	Mr. Shri Om
Criterion –V	Dr. Anil Jindal
Criterion –VI	Dr. Gagan Mittal

Criterion –VII Dr. V.P.Goyal

Computer Programmer: Mr. Ankit Garg (Evening Session)

Overall Incharge: Dr.Rajbir Parashar & Dr. Seema Gupta

- **AISHE Data**

  The house was informed that the Institutional data wastimely submitted on 10-03-2020.

- **To develop a High-Tech Audio-Visual Facility cum Studio**

  It was suggested that a seminar hall and a recording studio be developed in the new extension building.

- **To strengthen engagement of Alumni Association with online membership drive for alumni in India and abroad**

  The institution has a vast network of old students, working in India and abroad. In order to reach out to them, it was suggested that the departmental chapters of Alumni Association launch a drive for online membership. Further, the membership of individual departments be consolidated for all relevant purposes by the main Committee.

sd-

Dr. Seema Gupta

Co-ordinator

Seema
Coordinator
IQAC
R.K.S.D. College
Kaithal

R.K.S.D. (P.G.) College, Kaithal

Attendance

Following members of IQAC attended the meeting held on May 20 2020 at 11:30 am in the Principal's Office of the college.

Signature

1. Dr. S.K. Goyal (Chairperson)
2. Sh. Rattan Bansal, FCA (Nominee Management)
3. Sh. Mahesh Mangal (Nominee Management)
4. Dr. Rajesh Goyal (Nominee from Employers/ Stakeholder/ Industrialist.)
5. Sh. Deepak Agarwal (Nominee from Employers/ Stakeholder/ Industrialist.)
6. Sh. Ram Chaudhary, Advocate (Nominee Alumni)
7. Sh. Anil Kumar Garg (Nominee Administrative Staff)
8. Sh. Jaidev (Nominee Administrative Staff)
9. Mr. Mandeep (Nominee Students)

Signature

10. Dr. Seema Gupta (Co-ordinator)

Members Teaching Staff

11. Dr. Rajbir Parashar
12. Dr. Gagan Mittal
13. Prof. Shri Om
14. Dr. Shilpy Agarwal
15. Dr. Virender Pal Goyal
16. Dr. Surender Singh
17. Dr. Anil Jindal
18. Prof. Nidhi Goyal (Evening Session)
19. Prof. Ankit Garg (Evening Session)

Coordinator
IQAC
R.K.S.D. (P.G.) College
Kaithal

Principal
R.K.S.D. (PG) College
KAITHAL

R.K.S.D. (P.G.) COLLEGE, KAITHAL

MINUTES AND ACTION TAKEN REPORT OF IQAC MEETINGS

Meeting No. 5

Minutes of the Meeting of IQAC held on May 20, 2020 at 11:30 am in Principal's Office chaired by the Principal, Dr. S. K. Goyal.

Members Present:

1. Dr. S.K. Goyal (Chairperson)
2. Dr. Seema Gupta(Co-ordinator)
3. Sh. Rattan Bansal
4. Sh. Mahesh Mangal
5. Dr. Rajesh Goyal
6. Sh. Deepak Agarwal
7. Sh. Ram Chaudhary
8. Dr. Rajbir Parashar
9. Dr. Gagan Mittal
10. Mr. Shri Om
11. Dr. Shilpy Agarwal
12. Dr. Virender Pal Goyal
13. Dr. Surender Singh
14. Dr. Anil Jindal
15. Ms. Nidhi Goyal (Evening Session)
16. Mr. Ankit Garg (Evening Session)
17. Mr. Anil Kumar Garg
18. Mr. Jaidev

An emergent and joint online meeting of Advisory Council and IQAC was held to take stock of the situation after the outbreak of COVID-19 and consequently, ongoing nationwide Lockdown. Following decisions were taken:

- **Compliance of SOPs**
  To comply with the SOPs issued by the central and state govt., Director General Higher Education and the affiliating University and circulate the same with all concerned through WhatsApp groups, College Website and social media.
- **Immediate transition to online Teaching-Learning**
- **Institutional Social Responsibility**

To contribute towards community well-being by spearheading awareness campaigns on the conditions caused by the pandemic, involve NCC, NSS, Women Cell and students at large in the process.

- **Organization of State/National/ International Webinars and online quizzes**

  In the given conditions due to the lockdown and physical distancing, it was decided to swiftly plan and organize subject-specific as well as interdisciplinary academic events. In these endeavors, need of coordination of faculty with students was particularly emphasized.

- **To conduct special online programs on Intellectual Property Rights**

  Considering the fact that worst phases of human history, as seen through pandemic, to come up with innovative ideas and creativity. To create an environment and awareness for such endeavors, a decision was taken to conduct online seminars/webinars on IPR.

In view of suspension of physical classes for uncertain period due to fast spread of COVID-19, it was observed that this period can be taken as opportunity to complete infrastructure related works in the campus. This can help us in fast process of work due to absence of students.

Seema
Coordinator
IQAC
R.K. Degree College
Kaithal

-sd-
Dr. Seema Gupta
Co-ordinator