



# RKSD COLLEGE, KAITHAL

( "A" Grade, NAAC Accredited)

Affiliated to Kurukshetra University Kurukshetra

## STUDENT WELFARE POLICY

### **Policy Statement**

RKSD College recognizes that all students have a right to a cohesive, high-quality student support system to help them accomplish their goals.

The College is committed to keeping students safe and removing the barriers to learning, ensuring that all students can achieve their full potential through the provision of appropriate care, guidance and support interventions that are recorded and monitored for effectiveness thereby living the mission and vision of the college.

The institution recognizes that student well-being and learning results are intimately intertwined. In order to enhance student welfare, the College encourages high standards of discipline and behaviour among students by ensuring that they adhere to a code of conduct that supports and maintains the college's good image.

### **Purpose**

The primary goal of this policy is to establish a framework for meeting students' individual and communal welfare requirements by providing an atmosphere in the institution where all may interact and study in peace and harmony. The policy is intended to aid and guidance that develops students into good and honest citizens while at the same time dealing with behavior or actions that may be inconsistent with college policies.

### **Policy Objectives:**

This Policy attempts to address students' needs and behavioural difficulties at the College by:

- i. Ensuring that students behave within the standards set out in the Students Code of Conduct.
- ii. Promoting an egalitarian, high-quality learning environment in which students may perform to their full potential.
- iii. Creating an environment in which students renew their commitment to treat faculty and other students with kindness, respect, and consideration in gender-neutral environment.
- iv. Promoting adherence to the highest behavioural norms and condemning all sorts of "misconduct".



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## Legal and Regulatory Framework

Policy is formulated within the ambit of the following policies of the Government, UGC, University and the College policies.

## POLICY PROVISIONS

### The Code of Conduct

A detailed account of code of conduct is provided to students in the Handbook and Calendar concerning following areas

- Commitment to Learning
- Respect
- Bullying
- Sexual Harassment
- Safety
- Health and hygiene

### Code of conduct for online classes

Due to the outbreak of Coronavirus Pandemic, Teaching-Learning will take place through online mode. For this purpose, students need regular access to a Computer/Mobile with an Internet. They should download the following Apps on their devices and register themselves on the Apps only with their Class Roll No. and Name.

1. WhatsApp
2. Google Classroom
3. Zoom
4. Google Meet
5. Facebook
6. All other Apps told by the teacher concerned.

A student must learn some netiquettes while live online teaching is going either on Zoom or on Google Meet:

1. Join the class five minutes before the schedule time
2. Leave the keyboard alone and never present your screen.
3. Dress appropriately
4. Mute your microphone when you're not talking
5. You can turn your video on but can't unmute yourself unless the teacher asks.



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6. No food is allowed.
7. Use the chat function to raise your queries.
8. Stay seated and stay present.
9. Be discreet with the camera.
10. Every online class will be monitored. Any kind of misbehavior during the class will be strongly dealt with.

## **Students Concession and Scholarships**

The College recognizes that no individual in the student community can concentrate in their studies and excel without the basic needs of life; the College provides concessions to students who are in need. All girls' students of UG programs enjoy the benefit of 'zero tuition fee' policy of the government. Other freebies such as sports scholarship, tuition fee waiver, etc are offered to the needy and meritorious students. Scholarships are provided on merit basis to select students based on the available funds for the year; sports quota scholarship is given during admission

## **Students Representation**

College acknowledges that students need to be represented equitably and fairly through an independent and accountable organization. The primary aim of student representation at the college is to provide students with an opportunity to voice their views, suggestions and concerns through a proper and efficient process. Moreover, the efforts shall be made to include them in various committees, activities and functions of college, to give due attention to their viewpoint.

## **Students Career Guidance and Counselling**

The College is committed to career guidance for all students to prepare them for progression to employment and/or higher education courses. The College strives to put students at the heart of its strategic development and planning to ensure their needs come first. Career guidance includes helping students to:

- choose an appropriate course in the college
- investigate career opportunities
- investigate employment opportunities in different sectors
- implement their plans for progression



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Counselling services are aimed at helping students use their existing problem-solving skills more effectively or to develop new or better coping skills. Regular mentoring sessions are held for the students in the college campus.

## **Sports and Games facilities**

Department of Physical and Health Education offers students of the College sporting and gaming services to live active and meaningful life while on campus.

## **Health care Services**

The College's Health Unit provides both preventive and curative care to students and staff, with a dispensary in the campus and accident insurance for all students. Following facilities are provided as part of health care services

- Sick room
- Room for differently abled persons
- Ramp

## **Security**

The College takes the security of its students and staff very seriously. Campus is fully equipped with CCTV cameras and has fire safety measures in place.

## **Student Entertainment**


The College holds entertainment events from time to time to keep students entertained and relaxed. The college organizes various co-curricular activities such as debate, speech competition, essay writing contest,, elocution, painting, singing, music, drawing, quiz, on-screening of movies, etc.

## **Student Grievance Cell**

The student grievance cell hears the grievances of the students and addresses the issues.

## **Anti-Ragging Committee**

Anti ragging committee prohibits ragging inside and outside the campus.

  
Principal  
R.K.S.D. College  
KAITHAL