



RKSD COLLEGE, KAITHAL

("A" Grade, NAAC Accredited)
Affiliated to Kurukshetra University Kurukshetra

Examination and Internal Assessment Policy

Objective:

The objective of formulation of examination policy is to conduct the internal and external exams in an effective manner and implementation of examination reforms from time to time and support the affiliating university with logistic support in conducting the whole examination process.

Salient Features of Examination Policy:

- To make the examination system more effective and comprehensive, the internal evaluation methods have to be followed through formative and summative evaluation techniques such as class tests and assignments and finally the performance in the end semester examinations.
- The entire evaluation process should be made known to all stakeholders and communication made by the university must be announced as and when it is received.
- Principal constitutes an Examination Committee for monitoring of examination system and allied processes in an efficient manner.
- The Convener of examination committee, along with all the members of examination cell including teaching and administrative staff will be responsible for conducting the examination and will look into the related matters.

Salient Features of Internal Assessment Policy:

- The College may conduct internal assessment as scheduled by the Examination Committee.
 - One class test of 05 marks may be conducted in class hours as per the norms of Kurukshetra University, Kurukshetra.
 - Two assignments of 05 marks each may also be given to the students and students may be assessed on their performance.
 - The Examinations may be conducted in free, fair and transparent manner.

Eligibility Criteria to appear in University Examinations

As per the Affiliating University Regulations, a student is required to attend at least:

- 75% of the lectures delivered to his/her class in theory as well as practical subject opted by him/her
- 75% of tutorials/practicals for all classes in each of the subject offered by him/her.




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Grievance Redressal Regarding Examinations and Internal Assessment

- The student who has a grievance regarding University Examination and/or Internal Assessment shall give representation to the Principal.
- Principal after consultation with the Examination Committee refers the case to affiliating university for further action.


Principal
R.K.S.D. College
KAITHAL