
























R.K.S.D. (P.G.) College, Kaithal

Attendance

Following members of IQAC attended the meeting held on July 2, 2020 at 11.00 am in the Conference Room of the college.

- | | Signature | | Signature |
|---|---|--|---|
| 1. Dr. S.K. Goyal
(Chairperson) |  | 11. Dr. Seema Gupta
(Co-ordinator) |  |
| 2. Sh. Rattan Bansal, FCA
(Nominee Management) |  | Members Teaching Staff | |
| 3. Sh. Mahesh Mangal
(Nominee Management) |  | 12. Dr. Rajbir Parashar |  |
| 4. Dr. Rajesh Goyal
(Nominee from
Employers/Stakeholder/
Industrialist.) |  | 13. Dr. Gagan Mittal |  |
| 5. Sh. Deepak Agarwal
(Nominee from Employers/
Stakeholder/ Industrialist.) |  | 14. Prof. Shri Om |  |
| 6. Sh. Ram Chaudhary
Advocate
(Nominee Alumni) |  | 15. Dr. Shilpy Aggarwal |  |
| 7. Sh. Anil Kumar Garg
(Nominee Administrative
Staff) |  | 16. Dr. Virender Pal Goyal |  |
| 8. Sh. Jaidev
(Nominee Administrative
Staff) |  | 17. Dr. Surender Singh |  |
| 9. Sh. Amit Gupta
(Nominee Administrative
Staff) |  | 18. Dr. Anil Jindal |  |
| 10. Ms Rita
(Nominee Students) |  | 19. Dr. Ritu Kang Walia |  |
| | | 20. Prof. Nidhi Goyal
(Evening Session) |  |
| | | 21. Prof. Ankit Garg
(Evening Session) |  |


Coordinator
IQAC
R.K.S.D. (P.G.) College
Kaithal


Principal
R.K.S.D. (PG) College
KAITHAL



R.K.S.D. (P.G.) COLLEGE, KAITHAL

('A' Grade, NAAC Accredited)

(Evening Session)

Affiliated to Kurukshetra University, Kurukshetra

Ph. 01746-222368, Fax : 235119

Website: rksdcollege.com, E-mail: rksdcollegektl@yahoo.com

Ref. No.

Dated... 27/7/20.....

MINUTES OF IQAC MEETING

Meeting No.1

Minutes of the Meeting of IQAC held on 02-07-2020 at 11:00 am in Conference Room of the College chaired by the Principal, Dr. S.K. Goyal.

Members Present:

1. Dr. S. K. Goyal (Chairperson)
2. Dr. Seema Gupta (Coordinator)
3. Sh. Rattan Bansal
4. Sh. Mahesh Mangal
5. Dr. Rajesh Goyal
6. Sh. Deepak Agarwal
7. Sh. Ram Chaudhary
8. Dr. Rajbir Parashar
9. Dr. Gagan Mittal
10. Mr. Shri Om
11. Dr. Shilpy Aggarwal
12. Dr. Virender Pal Goyal
13. Dr. Surender Singh
14. Dr. Anil Jindal
15. Dr. Ritu Kang Walia
16. Ms. Nidhi Goyal (Evening Session)
17. Mr. Ankit Garg (Evening Session)
18. Mr. Anil Kumar Garg
19. Mr. Jaidev
20. Mr. Amit Gupta
21. Ms Rita

सत्यम् शिवम् सुन्दरम्



- **Confirmation of the minutes of last meeting**
The minutes of the last meeting were read out by the co-ordinator IQAC. Action Taken was also reviewed, and unanimously confirmed by the house.
- **Need based training of Faculty for Online teaching during COVID-19 outbreak**
It was suggested and decided that a special training / workshop of Faculty should be planned in association with Department of Computer Science for Online teaching during COVID-19 outbreak in the month of July.

Seema
Coordinator

IQAC

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Seema

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- **Up gradation of Digital Infrastructure**
To cope up with the unpredictable challenges of lockdowns due to the pandemic, it was suggested that a systematic approach be adopted to upgrade Digital Infrastructure in the college.
- **Testing Drives of COVID-19 in the institution**
To deal with the challenges posed by the spread of pandemic and fulfil responsibility for larger public good, it was felt advisable that Testing Drives for COVID-19 be conducted at regular intervals in collaboration with District Health Dept.
- **Initiatives for starting new Certificate courses/Value added courses**
In view of the emerging needs and overall employability challenges faced by the students, it was deliberated upon and decided that the college should introduce new skill based Certificate courses with a focus on skill development of the students.
- **Quality Initiatives for research by creating awareness about Intellectual Property Rights**
For creating awareness about quality research and Intellectual Property Rights, it was proposed that a two days National level FDP be organized.
- **Scrutiny and Approval of API of faculty members**
For facilitating timely benefits of CAS to eligible faculty, needful scrutiny and approval of API of seven faculty members was done at appropriate levels and forwarded to Dean of colleges, Kurukshetra University, Kurukshetra.
 1. Dr. Bijender Kumar, Department of Hindi
 2. Dr. Ashok Kumar, Department of Pol. Sc.
 3. Dr. Suruchi Sharma, Department of English
 4. Dr. Vinay Gupta, Department of Sanskrit
 5. Ms Richa Langyan, Department of English
 6. Ms Pooja Gupta, Department of Commerce
 7. Dr. Suraj Walia, Department of Economics


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- **Regular Up-gradation of website**
To ensure optimum availability of day-to-day notices, events and all relevant information for different stakeholders, a need of regular up-gradation of College website was emphasized.
- **Establishment of research Column in the library**
To promote research culture in the institution, a research Column was proposed to be established in the library.

At the end, the chairperson and the coordinator thanked all the members of IQAC for their positive inputs and suggestions made in the interest of the institution.


(Dr. Seema Gupta)
Coordinator

सत्यम् शिवम् सुन्दरम्


(Dr. S.K. Goyal)
Principal

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Action Taken Report of IQAC Meeting held on May 20, 2020

- **Compliance of SOPs**

To comply with the SOPs issued by the central and state govt., Director General Higher Education and the affiliating University and circulate the same with all concerned through WhatsApp groups, College Website and social media.

- **Immediate transition to online Teaching-Learning: Done**

- **Institutional Social Responsibility**

To contribute towards community well-being by spearheading awareness campaigns on the conditions caused by the pandemic, involvement of NCC, NSS, Women Cell and students at large in the process.

- **Organization of State/National/ International Webinars and online quizzes:**

Various online webinars and quizzes were conducted.

- **To conduct special online programs on Intellectual Property Rights**

A decision was taken to conduct online seminars/webinars on IPR.



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