



RKSD COLLEGE, KAITHAL

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Affiliated to Kurukshetra University Kurukshetra

5.1.3 Capacity Building and skills enhancement initiatives

1. Soft Skills

Virtual Leadership Training Program on Theme “Learn to Lead”(7th July to 8th July 2021)

Website Link :-<https://rksdcollege.ac.in/blog/virtual-leadership-training-program/>

Virtual Leadership Training Program was organized by the Department of Economics in Association with M.R. Pai Foundation & Forum of Free Enterprises, Mumbai on July 7-8, 2021. The theme of the program was 'Learn to Lead'. The program was inaugurated by College Principal Dr. S. K. Goyal. Near about 100 participants from twelve colleges and university from Haryana and outside Haryana have participated in it. Mr. Rajiv Kumar Luv and Mr. Vivek Pataki were the resource persons. They have conducted the sessions on different topics like Setting & Achieving Goals, The Power of Habits, Sharpening Vital Skills and Understanding Self & Others. Students actively participated and interacted with the resource persons.



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Time	Program
Day 1 (July 7, 2021)	
9:30 to 9:40 AM	Joining by the Participants <i>Join Zoom Meeting</i> https://us02web.zoom.us/j/89536468115?pwd=cmtEVGRheU1pTUpxRGlwSmh2bTVXOT09 Meeting ID: 895 3646 8115 Pass code: NYYbu7
9:40 to 9:45 AM	Introduction of the Program (Dr. Ritu Kang Walia)
9:45 to 9:52 AM	Welcome Address by the Principal (Dr. S.K. Goyal)
9:52 to 10:00 AM	Convenor's Address (Dr. ViranderGoyal)
SESSION- I	
10:00 to 11:30 AM	Setting & Achieving Goals (Mr. Rajiv Luv, Faculty from FFE, Mumbai)
SESSION- II	
11:55 AM to 12:00 PM	Joining by the Participants
12:00 to 1:30 PM	The Power of Habits (Mr. Rajiv Luv, Faculty from FFE, Mumbai)
1:30 PM Onwards	Vote of Thanks (Dr. Suraj Walia)
Day 2 (July 8, 2021)	
9:40 to 9:50 AM	Joining by Participants <i>Join Zoom Meeting</i> https://us02web.zoom.us/j/4281439899?pwd=cnlrMVFrblkwN25NcURGYjhQeEY0dz09 Meeting ID: 428 143 9899 Pass code: 593545
9:50 to 9:55 AM	Introduction (Dr. Ritu Kang Walia)
9:55 to 10:00 AM	Convenor's Address (Dr. ViranderGoyal,)
SESSION- III	
10:00 to 11:30 AM	Sharpening Vital Skills (Mr. VivekPatki, Faculty from FFE, Mumbai)
SESSION- IV	
11:55AM to 12:00 PM	Joining by the Participants
12:00 to 1:30 PM	Understanding Self & Others (Mr. VivekPatki, Faculty from FFE, Mumbai)
1:30 Onwards	Valedictory Session
	Vote of Thanks (Dr. Suraj Walia)

LIST OF PARTICIPANTS



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Sr No	Registration No	Name	College	Class
1	2	Ankita	CISKMV Pundri	B.Com 1st year(2nd sem)
2	3	Bhawnadeviverma	Ch. Ishwarsinghkanayamahavidyalayapundri	B.com 1st year
3	6	Aakansha	Ciskmv College FatehpurPundri	B. Com first year
4	7	Khushi	CISKMV PUNDRI Kaithal	Bcom
5	8	NipunDhingra	Department Of Education,CDLU,Sirsa	B.Ed 2nd year
6	9	Sartaj Singh	Department Of Political Science, Panjab University, Chandigarh	M.A-1st Year
7	10	Khushi	Government College chachroli	B. Com first year
8	11	Sarvjeetkaur	Government College Chhachhrauli	B.Com 1year
9	12	Anjali	Govt college chhachhrauliyamunanagar Haryana	B.Com 2nd sem
10	13	Bharti	Government college chhachhrauli	B. A. Final
11	17	Riya Malik	Guru Nanak Girls College, Santpura, Yamunanagar	B.A Economic honour (2semester)
12	18	Jyoti	Guru Nanak Girls College, Yamunanagar	M.A(Economics)Ist year
13	19	Shweta Rani	Guru Nanak Girls College, Ynr	M.A.Eco (P)
14	20	Anu	Guru Nanak KhalsaCollege,Karnal	<u>M.Com</u>
15	25	Simran	I.B. College ,Panipat	B.A. first 2nd semester
16	28	Jagriti	IB PG College Panipat	BA 1st year
17	30	Mr.	Institute Of Mass Communication And	M.Sc. Mass



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		DharamdeepRandeV	Media Technology, Kurukshetra	Communication (PG)
18	32	Dimple Juneja	VidyaBhawan G S Teachers'training College	Research Scholar
19	33	Komal	R.K.S.D.(Pg) College , Kaithal	PGDCA
20	37	Shikha	R.K.S.D College	B.A final year
21	38	Komal	R.K.S.D. (Pg) College, Kaithal	B.A. III
22	41	Love	RKSD College Kaithal	BA2year
23	42	Kaifi	R. K. S. D(P.G) College	B. A 2nd year
24	43	Rupinder	RKSD (PG) College , Kaithal	BA 2nd year
25	44	Gurpreet	R.K.S.D. College Kaithal	B.A. 2nd
26	46	Tanu	R.K.S.D.College, Kaithal	B.A.2nd year
27	47	Pankaj	R.K.S.D. (Pg) College Kaithal	B.A. 2nd. Year 4th Sem.
28	48	Meenakshi	Rksd(Pg)College Kaithal	BA 2nd year
29	49	Monika Chahar	RKSD(PG) College Kaithal	BA 2nd year
30	50	Kusam	Rksd(Pg) College Kaithal	BA 2nd year
31	51	Mohit Kumar	RKSD PG College Kaithal	BA 2nd year
32	52	Manjeet	RksdcollegeKaithal	Ba 2nd year
33	53	Karan Singh	R.K.S.D (Pg) College Kaithal	BA II year
34	55	RituDhanda	R. K. S. D (P. G) Collage (Kaithal)	B. A 1st year
35	57	Manishadevi	R. K. S. D. (P.G) College Kaithal	B. A. 1st
36	59	Ritika	R. K. S. D College, Kaithal Kurukshetra University	B. A first year



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37	60	Bhumika	R. K. S. D(P.G) College, kaithal	B. A1st year
38	61	Rakhi	R.K.S.D (PG) College Kaithal	B.A (1 year)
39	63	Monu	R.K.S.D College Kaithal	B.A 1st year
40	64	Priyankadevi	R K S D PG College Kaithal	BA first year
41	66	Nishan Singh	R.K.S.D.(PG) College, Kaithal	B.A. 1st Year
42	70	Sanjay Kumar	R.K.S.D.(PG) College Kaithal	BA 1st year
43	71	Sheetal	RKSD (PG) College Kaithal	BAIst Year
44	72	Mansi Devi	R.K.S.D(Pg) College, Kaithal Haryana	BA (1st)
45	74	Baskar	Rksd College Kaithal	Ba 1st year
46	76	Komal	Rksd (Pg) College, Kaithal	B. A. First year
47	77	Bhupender Ram	RKSD Pg College Kaithal.	BA 1st year
48	80	Shubham	RKSD College Kaithal	BA IST YEAR
49	81	Tanishka	R.K.S.D(PG) College,Kaithal	BA(1st year)
50	82	Ankit	Rksd College Kaithal	B.A.Ist year
51	83	Sandhya rani	R. K. S. D (PG) College, Kaithal	B. Com 1 year
52	84	Deepika	R. K. S. D College	B. Com 1 st Year
53	85	Prince	Rksd(P. G) College Kaithal	B. Com 1st year
54	87	Om Moudgil	R.K.S.D College Kaithal	B.Com Ist Year
55	88	NishantBansal	R.K.S.D.Pg.College,Kaithal	B.com II semester
56	89	Rohit	R.K.S.D(P.G) College, Ktl	B.Com Ist Year
57	90	Mr.Sagar Sharma	RKSD(PG) College Kaithal	<u>B.com</u> Ist Year
58	91	Komal	R.K.S.D (PG) College Kaithal	B.com.Ist year



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				IIssem.
59	93	Sarishty	RKSD . P.G Colg	Bcom
60	96	VikasSharma	R. K. S. D. (P.G.) College	BBA (2nd year)
61	97	Yash	R.K.S D(P.G) College	<u>B.Com</u> I Year
62	99	Muskan	R.K.S.D College,Kaithal	B.Com Ist year A
63	101	Ravinder Sharma	R.K.S.D. (P.G) College Kaithal	B.Com 1st year
64	102	Tarun	R.K.S.D. (PG) College Kaithal	B.Com I
65	103	Seema	R.K.S.D. College	BCom (2nd sem.)



VIRTUAL LEADERSHIP TRAINING

Kaithal: The department of economics of RKSD PG College, Kaithal, organised a two-day virtual leadership training programme in association with MR Pai Foundation and Forum of Free Enterprise, Mumbai. The programme was inaugurated by principal Sanjay Goyal, while head of the economics department of the college Virander Goyal introduced the speakers, Rajiv Kumar Luv and Vivek Patki, faculties of MR Pai foundation. They spoke on the topics 'Setting and achieving goals', 'The power of habits', 'Development of important skills', and 'Understanding of the self and others'.



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Short Term Certificate Course in Communication Skills and Soft Skills

Date: - w.e.f. from December 2021

Website Link:- <https://rksdcollege.ac.in/blog/ten-days-on-workshop-on-skill-development-and-employability/>



SOFT SKILLS

Salient Features

- One semester course
- Duration: 40 hours
- No. of seats – 40 (first come, first served basis)
- Open for: All the students of UG and PG course of morning & evening session
- Offline sessions
- Timings: 02.15 PM onwards
- Course Fee: Rs 900/- only
- Fee deposition: Window no. 9 with Mr Rakesh Gupta, fee clerk
- Last date to register: November 25, 2021
- Registration Link: <https://forms.gle/FinDU3UKoxhYNrXHB> or



Scan QR code for registration

Hurry ! Limited Seats

Our Unique Visualization

- ✓ Reading and Writing Skills
- ✓ Personality Development
- ✓ Professional Approach
- ✓ Enrich Vocabulary
- ✓ Attitude and Behaviour
- ✓ Group Discussions
- ✓ Interview Skills
- ✓ Verbal and Non Verbal Communication



**Department of English
&
Career Guidance, Placement &
Counselling Cell
Of
RKSD (PG) College, Kaithal
ANNOUNCES**

**Short Term Certificate Course
in Communication Skills
& Soft Skills**

(w.e.f. December, 2021)

Contact us		
Dr. Geeta Goyal Convener Mob. No. 94167-82583	Dr. Suruchi Sharma Convener Mob. No. 90347-7841	
Ms. Richa Langyan Organising Secretary Mob. No. 89011-30308	Ms. Rachna Sardana Organising Secretary Mob. No. 81683-5870	
Dr. Surender Singh Convener Add-On- Courses	Dr. Rajbir Parashar HoD Dept. of English	Dr. Sanjay Go Principal



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Report and Learning Outcomes

Short-Term Certificate Course in ‘Communication Skills and Soft Skills’

Department of English in collaboration with Career Guidance, Advancement and Counselling Cell of the College organised Add-on course namely ‘Short-term Certificate Course in Communication Skills and Soft Skills’ w.e.f. 9th December, 2021 to 19th February, 2022. The course was open for all the students of BA/B.Sc/B.Com/ BCA/BBA/MA/M.Sc/M.Com. of Morning and Evening sessions of the college. Applications were invited through google form provided by notice circulated on 23.11.2021. It was planned that the duration of the course would be 40 hours with Rs. 900/- as total fee, collected by Mr. Rakesh Kumar, fee clerk for the morning session and Ms Neha Fee clerk, evening session. 26 students got enrolled.

The syllabus was designed in a well-planned manner after a number of meetings, deliberations and discussions with the HoD of English, senior faculty of the Department, Convener and members of Career Guidance Cell. The syllabus was divided among seven faculty members: Dr Rajbir Parashar, Dr Geeta Goyal and Dr Suruchi Sharma, Dr Naresh Garg, Ms. Richa Langyan from the Department; Ms Rachna Sardana, Commerce Department and Dr Naresh Kumar, Librarian. To make the course more convenient for students, classes were held in blended mode.

Four modules were prepared which covered almost all the aspects of communication and soft skills such as communication and its types, effective communication and ineffective self-expression, speech, elocution, extempore, debate, nuances of group discussion, dialogue in formal and informal situations, techniques of reading, grammatical concepts, vocabulary building, business writing skills, self-presentation for employment, listening to text, CDs, interpretation of text, leadership, teamwork, interpersonal skills and success in interviews etc.

Students were evaluated through written worksheets, assignments and presentations. Attendance and class performance was also considered. Interview and viva was held teacher-wise at the end of the programme. Thereafter, grades were awarded and certificates were issued. Total duration of the course was 38hrs and teachers were paid Rs. 500/- per lecture. Three students got ‘O’ grade with 85% marks, 7 ‘A+’ (70-80%) and 13 got ‘A’ grade with 69% marks. Dr Geeta Goyal and Dr Suruchi Sharma acted as conveners whereas Ms. Richa Langyan, Ms. Rachna Sardana were organising secretaries of the programme.

Learning Outcomes:

1. Qualitative enhancement of major skills in formal and informal communication.
2. Self-confident Personality orientation for career and life goals.



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RKSD (PG) College, Kaithal

List of Students Enrolled in Short-Term Certificate Course in 'Communication Skills and Soft Skills' (Session 2021-22)

Sr. No.	Admission No.	Name	Class
1	120198002582	Jyoti Rani	BA-II
2	120198002602	Anisha	BA-II
3	120198003010	Gurvinder	BCom IInd (S)
4	120198015001	Snesha	BSc IInd (NM)
5	120198015005	Mohit Kundu	BSc IInd (NM)
6	120198015182	Kanta	BSc IInd (NM)
7	1211982003039	Parmanand	BCom Ist (S)
8	1211982003047	Yogeshwar	BCom Ist (S)
9	1211983010006	Sanjana	BBA 1
10	1211983010011	Anurag	BBA 1
11	1211983010022	Aryan	BBA 1
12	121198301009	Indu	BBA 1
13	121198301021	Sandeep	BBA 1
14	1211983011007	Mega	BCA 1
15	220198152049	Shivani	MA IInd (Eng.)
16	220198152051	Sahil Malik	MA IInd (Eng.)
17	221198152002	Lucky	MA Ist (Eng.)
18	221198152006	Shagun	MA Ist (Eng.)
19	221198152052	Sagar	MA Ist (Eng.)
20	3185310268	Love	BA III
21	3185320087	Babita	BA III
22	3185320089	Priyanka	BA III
23	3185320092	Kusam	BA III
24	3185320096	Ankita	BA III
25	3185320100	Sonu Devi	BA III
26	3185710006	Abhishek	BSc III
27	3185710014	Deepak	BSc III



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5.1.3 Capacity Building and skills enhancement initiatives

2. Language and Communication Skills

Seven Days Orientation Programme

Date: -20th September 2021 to 26th September 2021

Website Link: -<https://rksdcollege.ac.in/blog/seven-days-orientation-program/>

A seven-day orientation program on the subject of UGC NET English is being organized by the English Department of the college in collaboration with the Internal Quality Cell (IQAC and Career Guidance Cell). It will run till 26 September. 65 participants from across the country registered the participation in it. College Principal Dr. Sanjay Goyal in his address praised the English department for this creative initiative and said that this event related to quality education and career of the English department will prove to be a milestone. With this, in-depth knowledge of English subject and detailed information about technical interests will not only be made available to the candidates, but the contribution of the college will also get a new direction. He told that well-planned, continuous and careful preparation is required for NET exam in English and all other subjects, in that direction this orientation program will provide the right platform to the candidates. Head of the Department, Dr. Rajbir Parashar, while reading the memorandum, gave special thanks to the officials of the Management Committee and the Principal. While doing this, the study of other subjects was also necessary along with the English subject. He assured of achieving the possible goals of this creative initiative. Earlier, Dr. Seema Gupta, Convener of IQAC, welcomed Principal Dr. Sanjay Goyal and all the participants and explained the outline of the entire program. In the first technical session, Dr. SP Verma did the general paper and Dr. Suruchi Sharma spoke on the preparation and content of the second paper. Dr. Geeta Goyal, Dr. Manjula Gupta and Ms. Anjali Kurra also played an active role. Ms. Richa Langyan and Dr. SP Verma poetically conducted the stage and encouraged the participants.



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RKSD (PG) COLLEGE, KAITHAL

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Department of English

in association with

IQAC and Career Guidance Placement &
Counselling Cell

ONE WEEK NATIONAL LEVEL
ORIENTATION PROGRAMME

on

UGC NET-NTA (ENGLISH)

September 20-26, 2021

About the College

Established in 1954, RKSD (PG) College, Kaithal, is a multi-faculty, Post-Graduate, Co-educational, Government-aided, premier Institute of Haryana. It was established with the far-sighted vision of enlightening the students by enabling them to taste the nectar of higher education.

About the Department

One of the largest and oldest Departments of the College, and the Affiliating University, the department of English has the same year of inception as the college. The department caters to the core needs of the area through Undergraduate and Post-Graduate teaching-learning. Its outstanding contribution to the mission of the institution through its well laid precedence of intellectual resilience and academic excellence continues unfettered. Widely recognised as one of the leading centres for the study of English language and literature at UG and PG level, it has been well acknowledged for its achievements in creative writing and research recognized at national and international level. We are committed to



अभिविन्यास कार्यक्रम में ऑन लाइन भाग लेते हुए प्राचार्य। ^{DS}
27-9-21

सात दिवसीय यूजीसी नेट अंग्रेजी विषय पर अभिविन्यास कार्यक्रम सम्पन्न

कैथल, 26 सितंबर (प्रदीप हरित) : आर.के.एस. डी. (पी.जी.) कॉलेज में अंग्रेजी विभाग द्वारा आंतरिक गुणवत्ता प्रकोष्ठ एवं कैरियर गाइडेंस सैल के सहयोग से सात दिवसीय यूजीसी नेट अंग्रेजी के विषय पर ऑन लाईन अभिविन्यास कार्यक्रम सम्पन्न हुआ। इसमें प्रत्येक दिन देश भर से 65 प्रतिभागियों ने अपनी प्रतिभागिता दर्ज करवाई। कालेज के प्राचार्य डा. संजय गोयल ने समापन भाषण में इस तरह की सर्जनात्मक पहल को गुणवत्तायुक्त शिक्षा एवं कैरियर सम्बन्धी योजनाओं के लिए सबसे जरूरी बताया। उन्होंने इस बात पर जोर दिया कि विद्यार्थियों में विषय की गहन जानकारी के साथ-साथ तकनीकी अभिरूचियों एवं प्रतिस्पर्धात्मक दृष्टिकोण का विकास करना भी आवश्यक है, इस तरह का प्रयास इसी दिशा में अगला कदम है। यह ओरियंटेशन कार्यक्रम अभ्यर्थियों में इन गुणों का विकास करने में सहायक सिद्ध होगा। विभागाध्यक्ष डा. राजबीर पराशर ने इस कार्यक्रम की रिपोर्ट प्रस्तुत की तथा इसमें विभिन्न प्रवक्ताओं द्वारा प्रतिदिन दिए गये व्याख्यानों का सार प्रस्तुत किया गया। उन्होंने प्रबंधन समिति के पदाधिकारियों एवं प्राचार्य का धन्यवाद किया। इस कार्यक्रम को सफल बनाने में आई.क्यू.ए.सी की संयोजिका डा. सीमा गुप्ता, डा. गीता गोयल, डा. मंजूला गुप्ता, डा. विकास भारद्वाज एवं प्रो. अंजली कुरा ने विभिन्न सम्वन्धित भूमिकाओं का निर्वाहन किया। प्रो. ऋद्धा लांग्यान एवं डा. एसपी वर्मा ने काव्यात्मक रूप से मंच संचालन करते हुए प्रतिभागियों का उत्साहवर्धन किया। इस कार्यक्रम का संयोजन डा. एसपी वर्मा एवं डा. सुरूची शर्मा ने किया एवं डा. जयबीर धारीवाल एवं प्रो. नरेश गर्ग ने संगठन सचिव की भूमिका निभाई।



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Ten days Workshop on Skill Development and Employability

Date:-4th October 2021

Website Link:-<https://rksdcollege.ac.in/blog/ten-days-on-workshop-on-skill-development-and-employability/>

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Literary Committee
in collaboration with
Career Guidance, Placement & Counselling Cell
organizes
Ten Days Workshop
on
Skill Development and Employability
w.e.f. October 04, 2021


Salient Features

- For all streams (UG & PG students of RKSD college, Morning & Evening Session)
- No. of seats: 50
- First come, first served basis
- Mode: Blended Mode
- Registration Fee: Rs. 100/-
- Venue : Language Resource Centre
- Last date of Registration: 29.09.2021
- Timings: 11.00 am to 12.00. noon.
- Click here for Registration : <https://forms.gle/MBVb54yKJD1bQJzt9> or

Topics to be covered

- Resume Writing/ Job Application
- E-mail/Memos/Notices
- Precis Writing
- Group Discussion
- Interview Skills





click here

may be commonly determined in women in small amounts

The Tribune 23.10.21



WORKSHOP ON SKILL DEVELOPMENT

Kaithal: The Literary Committee of RKSD College, Kaithal in association with the career guidance cell of the college organised a 10-day workshop on 'Skill development and employability' for the students of all streams. It was organised mainly for the purposes of writing skills, expression skills, analytical and interpreting skills and creating employability applications etc. A total of 40 students participated in it. Principal Sanjay Goel, while describing skill development as the need of the hour, cautioned the students that today's generation spoke English and other languages well, but their shortcomings was in writing style.



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Short Term Certificate Course in Communication Skills and Soft Skills

Date:-w.e.f. from December 2021

Website Link:-<https://rksdcollege.ac.in/blog/short-term-certificate-course-in-communication-skills-and-soft-skills/>



Salient Features

- One semester course
- Duration: 40 hours
- No. of seats – 40 (first come, first served basis)
- Open for: All the students of UG and PG course of morning & evening session
- Offline sessions
- Timings: 02.15 PM onwards
- Course Fee: Rs 900/- only
- Fee deposition: Window no. 9 with Mr Rakesh Gupta, fee clerk
- Last date to register: November 25, 2021
- Registration Link:
<https://forms.gle/FinDU3UKoxhYNrXH8> or



Scan QR code for registration

Our Unique Visualization

- ✓ Reading and Writing Skills
- ✓ Personality Development
- ✓ Professional Approach
- ✓ Enrich Vocabulary
- ✓ Attitude and Behaviour
- ✓ Group Discussions
- ✓ Interview Skills
- ✓ Verbal and Non Verbal Communication

Hurry ! Limited Seats



**Department of English
&
Career Guidance, Placement &
Counselling Cell
Of
RKSD (PG) College, Kaithal
ANNOUNCES**

**Short Term Certificate Course
in Communication Skills
& Soft Skills
(w.e.f. December, 2021)**

Contact us

Dr. Geeta Goyal Convener Mob. No. 94167-82583	Dr. Suruchi Sharma Convener Mob. No. 90347-7841	
Ms. Richa Langyan Organising Secretary Mob. No. 89011-30308	Ms. Rachna Sardana Organising Secretary Mob. No. 81683-5870	
Dr. Surender Singh Convener Add-On- Courses	Dr. Rajbir Parashar HoD Dept. of English	Dr. Sanjay Go Principal



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Report and Learning Outcomes

Short-Term Certificate Course in ‘Communication Skills and Soft Skills’

Department of English in collaboration with Career Guidance, Advancement and Counselling Cell of the College organised Add-on course namely ‘Short-term Certificate Course in Communication Skills and Soft Skills’ w.e.f. 9th December, 2021 to 19th February, 2022. The course was open for all the students of BA/B.Sc/B.Com/ BCA/BBA/MA/M.Sc/M.Com. of Morning and Evening sessions of the college. Applications were invited through google form provided by notice circulated on 23.11.2021. It was planned that the duration of the course would be 40 hours with Rs. 900/- as total fee, collected by Mr. Rakesh Kumar, fee clerk for the morning session and Ms Neha Fee clerk, evening session. 26 students got enrolled.

The syllabus was designed in a well-planned manner after a number of meetings, deliberations and discussions with the HoD of English, senior faculty of the Department, Convener and members of Career Guidance Cell. The syllabus was divided among seven faculty members: Dr Rajbir Parashar, Dr Geeta Goyal and Dr Suruchi Sharma, Dr Naresh Garg, Ms. Richa Langyan from the Department; Ms Rachna Sardana, Commerce Department and Dr Naresh Kumar, Librarian. To make the course more convenient for students, classes were held in blended mode.

Four modules were prepared which covered almost all the aspects of communication and soft skills such as communication and its types, effective communication and ineffective self-expression, speech, elocution, extempore, debate, nuances of group discussion, dialogue in formal and informal situations, techniques of reading, grammatical concepts, vocabulary building, business writing skills, self-presentation for employment, listening to text, CDs, interpretation of text, leadership, teamwork, interpersonal skills and success in interviews etc.

Students were evaluated through written worksheets, assignments and presentations. Attendance and class performance was also considered. Interview and viva was held teacher-wise at the end of the programme. Thereafter, grades were awarded and certificates were issued. Total duration of the course was 38hrs and teachers were paid Rs. 500/- per lecture. Three students got ‘O’ grade with 85% marks, 7 ‘A+ (70-80%) and 13 got ‘A’ grade with 69% marks. Dr Geeta Goyal and Dr Suruchi Sharma acted as conveners whereas Ms. Richa Langyan, Ms. Rachna Sardana were organising secretaries of the programme.

Learning Outcomes:

1. Qualitative enhancement of major skills in formal and informal communication.
2. Self-confident Personality orientation for career and life goals.



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List of Students Enrolled in Short-Term Certificate Course in 'Communication Skills and Soft Skills' (Session 2021-22)

Sr. No.	Admission No.	Name	Class
1	120198002582	Jyoti Rani	BA-II
2	120198002602	Anisha	BA-II
3	120198003010	Gurvinder	BCom IInd (S)
4	120198015001	Snesha	BSc IInd (NM)
5	120198015005	Mohit Kundu	BSc IInd (NM)
6	120198015182	Kanta	BSc IInd (NM)
7	1211982003039	Parmanand	BCom Ist (S)
8	1211982003047	Yogeshwar	BCom Ist (S)
9	1211983010006	Sanjana	BBA 1
10	1211983010011	Anurag	BBA 1
11	1211983010022	Aryan	BBA 1
12	121198301009	Indu	BBA 1
13	121198301021	Sandeep	BBA 1
14	1211983011007	Mega	BCA 1
15	220198152049	Shivani	MA IInd (Eng.)
16	220198152051	Sahil Malik	MA IInd (Eng.)
17	221198152002	Lucky	MA Ist (Eng.)
18	221198152006	Shagun	MA Ist (Eng.)
19	221198152052	Sagar	MA Ist (Eng.)
20	3185310268	Love	BA III
21	3185320087	Babita	BA III
22	3185320089	Priyanka	BA III
23	3185320092	Kusam	BA III
24	3185320096	Ankita	BA III
25	3185320100	Sonu Devi	BA III
26	3185710006	Abhishek	BSc III
27	3185710014	Deepak	BSc III



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5.1.3 Capacity Building and skills enhancement initiatives

3. Life Skills

Extension lecture-cum-consultation session on Health and Nutrition

Date: - 10th March 2022

Website Link :- <https://rksdcollege.ac.in/uncategorized/extension-lecture-cum-consultation-session-on-health-and-nutrition/>

Women's Cell organized a lecture and counseling program on the topic of 'Health and Nutrition' on 10th May 2022 by Ujala Cygnus Super Specialty Hospital, Kaithal. In this, Dr. Deepika Saharan, Nutritionist and Dietician presented an analysis of the day's diet in her address. He told frequent but light meals throughout the day as the key to wellness. Apart from this, a mixture of different types of flour, mixed with oils was advised to be used in food. Beginning of the morning with black tea, use of fruits in breakfast and more use of salad and curd was also mentioned by the chief speaker. Earlier, on reaching the college, he was welcomed by the Principal Dr. Sanjay Goyal and also introduced him. She was accompanied by Ms. Rachna Sardana, Coordinator of Women's Cell, Dr. Manjula Goyal, Coordinator of the program. On this occasion other members of the cell Dr. Geeta Goyal, Dr. Seema Gupta, Ms. Richa Langyan, Dr. Suruchi Sharma were also present. About 90 girl students participated in this program. After this, a health camp was organized, in which the girl students personally received health related information from Dr. Deepika and the team accompanying her. Dr. Manjula Goyal and Ms. Shubham conducted the stage.



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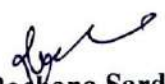
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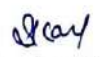
NOTICE

Women cell of our college is organizing an **Extension lecture -cum-Consultation** session on **Health and Nutrition** for girl students on **10-05-2022** at **12:45 PM** in the **PG Block Seminar Room**.

All the students are requested to attend the Lecture and solve their queries regarding their Health and Nutrition.


(Ms. Rachana Sardana)
Convener, Women Cell


(Dr. Manjula Goel)
Convener
(Extension Lecture)


(Dr. Sanjay Goyal)
Principal

Dated: 09-05-2022





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Poster making, slogan writing and lectures on “clean life, healthy life and importance of yoga

Date:- 25th May 2022

Website Link:- <https://rksdcollege.ac.in/uncategorized/poster-making-slogan-writing-and-lectures/>

The Girls Common Room Committee and National Service Scheme (Women Unit) of the college organized poster making, slogan writing competitions as well as lectures on the topics of 'clean life, healthy life, save daughter, educate daughter, importance of yoga in daily life' on 25th May 2022. Addressing the girl students at the beginning of the program, Principal of the college Dr. Sanjay Goyal said that in fact person can remain mentally and physically healthy only when he not only takes care of the cleanliness of himself but also of his surroundings. In her lecture, Dr. Geeta Goyal said that a healthy mind and healthy intellectual abilities can arise only in a healthy body. And cleanliness can be achieved only by not expecting from others but by being aware of it yourself. Dr. Vinay Singhal, Dr. Rachna Sardana, Dr. Shweta Garg, Prof. Preeti Bansal, Prof. Deepika, Prof. Ritu, Prof. Seema and many girl students were present on this special occasion. In about 45 posters and slogans, Loveleen got first, Diksha second, Himanshi and Vidhi third. The Principal congratulated all the winning students and members for the successful organization of the program. Dr. Vinay Singhal, the convenor, conducted the stage and Dr. Shweta Garg, the co-convenor, gave the vote of thanks. About 100 girl students and teachers were present on this occasion.



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Life Skills

Poster making, slogan writing and lectures on “clean life, healthy life and importance of yoga



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5.1.3 Capacity Building and skills enhancement initiatives

4. ICT/Computing Skills

Extension lecture on "Career opportunities in IT"

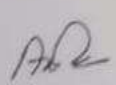
Date:- 8th December 2021


Website Link:- <https://rksdcollege.ac.in/blog/extension-lecture-on-career-opportunities-in-it/>

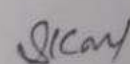
The career guidance, placement and counseling cell in association with Dept of Computer Science organized an extension lecture on "Career opportunities in IT" dated on 8th December 2021. The main theme of this seminar is to make career in the field of Information Technology. Arpana Grover from Infomath private ltd. was the keynote speaker. Around 80 students of BCA and B.Sc Computer Science attended this extension lecture.

NOTICE

The Career Guidance, Placement and Counseling Cell in association with Department of Computer Science organizes an extension lecture on ' Career Opportunities in IT' by Dr.Arpana Grover from Infomaths Pvt Ltd for the students of BCA-1, 11 and BSc (CS)-1,11 at 12:45 pm on 8-12-2021 in Seminar Hall (Science Block). All the worthy colleagues are invited to grace the occasion in their free slots.


Dr. Anil Narula
Head, Dept. of Computer Sc.


Prof. Naresh Garg
Convener, CGPCC


Dr. Sanjay Goyal
Principal

Dated : 07-12-2021



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Media Report of the Event in Hindi Newspaper



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Add-on course on “Internet and Web Designing”

Date: - 18th December 2021

Website Link:- <https://rksdcollege.ac.in/uncategorized/add-on-course-on-internet-and-web-designing/>

An add-on course on Internet and web designing has been successfully conducted by the department of computer science in the session 2021-22. The main objective of the course is to develop the skills & knowledge of Web design in students. Students should understand Internet, its Applications & their use. Total 23 students participated in the course and 22 students successfully completed after clearing the exams and criteria of the course.

Following are the outcomes of the course:

1. To use Internet and its Applications.
2. To practice web browsing and searching contents using various search engines.
3. To understand the basic terms & principles of web page design.
4. To understand and develop the concept web publishing.
5. To understand and use HTML in web design.
6. To introduce basic concepts and use of CSS in Web page design.
7. To understand the basics of other interactive tools like JavaScript, PHP, Word press & Boot Strap.



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Department of Computer Science

Announces

Add On Certificate Course of Internet & Web Designing
Academic Session 2021-22

Course Duration 4 to 6 Months

Eligibility 10+2 From any stream

Inauguration Programme on 18-12-2021

Venue:- Computer Lab-1

Time: 12:45 onwards

Reasons To Choose Web Design As Career

1. Build your self-assurance and self-worth.
2. Web designers will constantly be in demand.
3. You can do freelancing projects.
4. You can earn money in a short interval of time.
5. You can start your own training institute.
6. Develop and engage interactive websites.
7. You can also work from your home.



Contact us :-

Mr. Deepak Kumar
(82958-28155)

Dr. Matish Garg
(94663-90042)

Dr. Anil Narula
(HoD)

Dr. S.K Goyal
(Principal)



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ADD ON COURSE STUDENT DETAILS OF COMPUTER SCIENCE(2021-22)

List of Enrolled Students

COURSE NAME :		INTERNET & WEB-DESIGNING		CLASS :	BCA(1st Yr)
DEPARTMENT:		DEPTT. OF COMPUTER SCIENCE			Timing:12:45-02:15
Sr. No.	NAME	ROLL NO.	FEE SUBMIT	MOB NO.	REMARKS
1	HARSH	1221983011001	DONE	9306609545	
2	MAHAK	1221983011004	DONE	7404273412	
3	JIGANSHU	1221983011009	DONE	8685868069	
4	LUV KUMAR	1221983011010	DONE	9812018953	
5	DHRUV	1221983011011	DONE	9306663939	
6	GURDEEP	1221983011016	DONE	8221018092	
7	ANKIT JAGLAN	1221983011022	DONE	8684822528	
8	SHIVAM	1221983011023	DONE	7097410000	
9	RAGHAV	1221983011026	DONE	7082437536	
10	YOGENDER SHARMA	1221983011027	DONE	7988869107	
11	RAMAN	1221983011030	DONE	7206821719	
12	SANCHIT	1221983011033	DONE	9034348795	
13	SANDEEP	1221983011035	DONE	7494806331	
14	RAMAN	1221983011039	DONE	9350224020	
15	KARTIK	1221983011040	DONE	7404490047	
16	KHUSHI	1221983011041	DONE	8708789227	
17	SHIVANI	1221983011042	DONE	9992768005	
18	SIMRAN	1221983011058	DONE	8708555055	
19	VISHAL	1221983011060	DONE	8059050461	
20	TEJASVI	1221983011063	DONE	8708353982	
21	AASHIRWAD	1221983011064	DONE	9991253954	
22	ANKIT	1221983011066	DONE	8950527027	
23	MANJEET SINGH	1221983011079	DONE	7988614750	



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4 day Workshop on “Enhancement of ICT/Computing Skills”

Date: - 7th June 2022

Website Link:-<https://rksdcollege.ac.in/blog/4-day-workshop-on-enhancement-of-ict-computing-skills/>

A 4-day workshop on 'Enhancement of ICT/ Computing Skills' was organized by the Department of English in collaboration with the Department of Computer Science for the students of MA English with the aim to improve their understanding in interpreting literary texts through ICT tools from 8-11 June 2022 in PG Seminar Hall at 11:15 am. Mr. Deepak Kumar was the speaker of the session. Dr. Matish Garg introduced the speaker to the students. Student coordinator Ms Rita welcomed the guests. Almost 45 students participated actively in the workshop. Dr. Rajbir Parashar, Dr. Seema Gupta, Dr. Anil Narula, Dr. Geeta Goyal, Dr. Vikas Bhardwaj, Dr. Manjula Goyal, Dr. Suruchi Sharma were present on the occasion. Dr. Sanjay Goyal congratulated the concerned departments on the organization of workshop.

NOTICE

A 4-day workshop on 'Enhancement of ICT/ Computing Skills' Is being organised by the Department of English in collaboration with the Department of Computer Science for the students of MA English with the aim to Improve their understanding in interpreting literary texts through ICT tools from 8-11 June 2022 in PG Seminar Hall at 11:15 am.

Date : June 7, 2022.

Convener

Dr. Seema Gupta

Dr. Geeta Goyal

HOD

Dr. Rajbir Parashar

Dr. Anil Narula

Teacher Coordinator

Dr. Matish Garg

Mr. Deepak Kumar

Principal

Dr. S.K.Goyal

Organising Committee

Dr. Vikas Bhardwaj

Dr. Manjula Goyal

Dr. Suruchi Sharma



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class:- M.A Previous 09/06/22

Sr.No.	Name	Roll No.	Sign
1)	Ravi Kumar	221198152056	Ravi
2)	Rahul	221198152034	Rahul
3)	Pavleen	221198152015	Pavleen
4)	SANIK GABBA	221198152095	SANIK GABBA
5)	Aritra Singh	221198152037	Aritra Singh
6)	Hansu	221198152012	Hansu
7)	Gurpreet	221198152001	Gurpreet
8)	Rajal	221198152019	Rajal
9)	Nancy	221198152096	Nancy
10)	Mehak	221198152022	Mehak
11)	Mehak	221198152039	Mehak
12)	Mukita	221198152099	Mukita
13)	Muskaan	221198152011	Muskaan
14)	Neha	221198152031	Neha
15)	Shagun	221198152006	Shagun
16)	Pinky	221198152005	Pinky
17)	Anjali	221198152050	Anjali
18)	Pushpa	221198152004	Pushpa
19)	Vandana	221198152016	Vandana
20)	VIPIN	221198152008	VIPIN
21)	Tamara	221198152088	Tamara
22)	Lucky	221198152002	Lucky
23)	Randeep Kaur	221198152020	Randeep Kaur
24)	Sonia	221198152048	Sonia
25)	Nisha	221198152004	Nisha
26)	Satya	221198152009	Satya

Day: Second

CLASS:- WORKSHOP

Topic:- Power Point Presentation

Sr.No.	Name	Roll No.	Sign
1)	Sonia	221198152048	Sonia
2)	Rita (M.F.)	221198152014	Rita
3)	Sonia (M.F.)	221198152023	Sonia
4)	Jyoti (M.P.)	221198152049	Jyoti
5)	Pratibha	221198152029	Pratibha
6)	Meeta	221198152002	Meeta
7)	Amrinder Kaur	221198152018	Amrinder
8)	Manpreet Singh	221198152051	Manpreet
9)	Sumita	221198152043	Sumita
10)	Rahul	221198152034	Rahul
11)	Pooja Kaur	221198152055	Pooja
12)	Shweta	221198152098	Shweta
13)	Dimple	221198152000	Dimple
14)	Shruti	221198152039	Shruti
15)	Ashu Verma	221198152007	Ashu Verma
16)	Preeti Kaur	221198152055	Preeti
17)	Vipin Kumar	221198152008	Vipin
18)	Lucky	221198152002	Lucky



Latitude: 29.8082052

Longitude: 76.4042589

Dated: 07 June 2022

ICT Computing Skills
4 day Workshop on “Enhancement of ICT/Computing Skills”



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6 Days Workshop on Web Browser Tools & their Components

Date: - 21st November 2022

Website Link:- <https://rksdcollege.ac.in/blog/6-days-workshop-on-web-browser-tools-their-components/>

A 6-day workshop on 'Overview of Web Browser Tools & their Components' was organized by the Department of English in collaboration with the Department of Computer Science for the students of MA English with the aim to improve their understanding in area of implementation of Internet & Web browsers from 21-26 Nov. 2022 in PG Seminar Hall from 11:15 am. to 12:00 pm. Mr. Deepak Kumar was the speaker of the session. 42 students attended the workshop and got recognised with the facts of ICT Tools. Dr. Rajbir Parashar, Dr. Seema Gupta, Dr. Anil Narula, Dr. Geeta Goyal, Dr. Vikas Bhardwaj, Dr. Manjula Goyal, Dr. Suruchi Sharma and Dr. Matish were present on the occasion.

NOTICE

A 6-Day workshop on 'Overview of Web Browser tools & their Components' is being organized by the Department of English in collaboration with Department of Computer Science for the students of MA English with the aim to improve their understanding in area of Implementation of Internet & Web browsers from ~~21-26th~~ 21-25th November 2022 in Department of English at ~~11:15 am. to 12:00 noon.~~ 11:15 am. to 12:00 noon.

Convener
Dr. Seema Gupta
Dr. Geeta Goyal

HOD
Dr. Rajbir Parashar
Dr. Anil Narula

Teacher Coordinator
Dr. Matish Garg
Mr. Deepak Kumar

Principal
Dr. S.K. Goyal

Organising Committee

Dr. Vikas Bhardwaj
Dr. Manjula Goyal
Dr. Suruchi Sharma



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ATTENDANCE CHART OF WORKSHOP (2022-23)											
WORKSHOP :		WEB BROWSER TOOLS & ITS COMPONENTS		CLASS :		M.A English					
DEPARTMENT :		COMPUTER SCIENCE AND ENGLISH		TIMING :		11:15 TO 12:00 NOON					
SR. NO.	NAME	CLASS	ROLL NO.	DATES (P/A)		21-11-22	22-11-22	23-11-22		24-11-22	
				21/11/22	22/11/22						
1	ANJALI	M.A(IIIrd Sem)	221198152050	P	P	P	Anjali				
2	PUSHPA	M.A(IIIrd Sem)	221198152004	P	P			P	Pushpa	P	Pushpa
3	REETU	M.A(IIIrd Sem)	221198152043	P	P	P	Reetu	P	Reetu		
4	PINKY	M.A(IIIrd Sem)	221198152005	P	P			P	Pinky	P	Pinky
5	USHA RANI	M.A(IIIrd Sem)	221198152032	P	P		Usharani	P	Usharani		
6	VANDANA	M.A(IIIrd Sem)	221198152016	P	P	P	Vandana	P	Vandana	P	Vandana
7	MADHU	M.A(IIIrd Sem)	221198152047	P	P	P	Madhu	P	Madhu	P	Madhu
8	ANU	M.A(IIIrd Sem)	221198152105	P	P	P	Anu	P	Anu	P	Anu
9	POOJA	M.A(IIIrd Sem)	221198152107	P	P	P	Pooja	P	Pooja		
10	SONIA	M.A(IIIrd Sem)	221198152042	P	P	P	Sonia	P	Sonia		
11	PRATIBHA	M.A(IIIrd Sem)	221198152089	P	P	P	Pratibha	P	Pratibha	P	Pratibha
12	MANISHA	M.A(IIIrd Sem)	221198152028	P	P	P	Manisha	P	Manisha	P	Manisha
13	MANJEET KAUR	M.A(IIIrd Sem)	221198152046	P	P	P	Manjeet kaur	P	Manjeet kaur	P	Manjeet kaur
14	NISHU	M.A(IIIrd Sem)	221198152013	P	P	P	Nishu	P	Nishu	P	Nishu
15	MEETU	M.A(IIIrd Sem)	221198152102	P	P	P	Meetu	P	Meetu	P	Meetu
16	SONIA	M.A(IIIrd Sem)	221198152048	P	P	P	Sonia	P	Sonia		
17	GURMEET	M.A(IIIrd Sem)	221198152097	P	P	P	Gurmeet	P	Gurmeet		
18	SATTO	M.A(IIIrd Sem)	221198152029	P	P	P	Satto	P	Satto		
19	ANKITA	M.A(IIIrd Sem)	221198152099	P	P	P	Ankita	P	Ankita		
20	MEHAK	M.A(IIIrd Sem)	221198152039	P	P						
21	RANDEEP KAUR	M.A(IIIrd Sem)	221198152020	P	P						
22	MUSKAAN	M.A(IIIrd Sem)	221198152011	P	P	P	Muskaan	P	Muskaan	P	Muskaan
23	KOMAL	M.A(IIIrd Sem)	221198152106	P	P	P	Komal	P	Komal	P	Komal

مجلس شورای اسلامی



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ICT Computing Skills
6 Days Workshop on Web Browser Tools & their Components